

**GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT  
EXECUTIVE BOARD MEETING MINUTES NO. 2021-07**

The meeting of the Executive Board of the Greater Los Angeles County Vector Control District was held at 2:30 p.m. on Thursday, April 1, 2021, via teleconference at the District Headquarters, 12545 Florence Avenue, Santa Fe Springs, California.

**TRUSTEES PRESENT**

Emily Holman, Vice President (*City of Long Beach*)  
Scott Kwong, Sec-Treasurer (*City of San Marino*)

**TRUSTEES ABSENT**

Heidi Heinrich, President (*City of Santa Clarita*)

**OTHERS PRESENT**

Truc Dever, *General Manager*  
Mark Daniel, *Director of Operations*  
Susanne Klueh, *Director of Sci-tech Services*  
Mary-Joy Coburn, *Director of Community Affairs*  
Allison Bradley, *Human Resources Director*  
Carolyn Weeks, *Director of Fiscal Operations*  
Quinn Barrow, *Legal Counsel*

- **CALL TO ORDER**

Vice President Holman called the meeting to order at 2:31 P.M.

- **QUORUM (ROLL) CALL**

Following roll call, it was recorded that two Executive members were present and one was absent. A quorum was reached.

- **PUBLIC COMMENT**

NONE

- **CONSIDERATION OF EXECUTIVE BOARD MEETING MINUTES FROM MARCH 18, 2021 (EXHIBIT A)**

Trustee Kwong moved approval of the minutes. Vice President Holman seconded the motion. The minutes were approved unanimously.

- **DISCUSS DISTRICT ISSUES AND RECEIVE UPDATES AS TO COVID-19**

General Manager Dever and staff presented to the committee an update on the following topics:

- The Governor recently signed into law SB 95 which provides an additional 80 hours of extended paid sick leave to all employees. Staff have implemented the leave policy and informed all employees of leave eligibility requirements.
- Managers held an all-hands staff meeting today to review new provisions in the “Return to Work” guidelines, particularly those pertaining to vaccinated individuals.

- **EXECUTIVE BOARD WILL CONSIDER ADOPTING ADDITIONAL MEASURES TO ADDRESS COVID 19.**

NONE

- **ADJOURNMENT**

Vice President Holman adjourned the meeting at 2:36 P.M. The next Executive Board meeting will be scheduled on Thursday, May 6, 2021 at 2:30 PM via Zoom teleconference.