

**GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT
EXECUTIVE BOARD MEETING MINUTES NO. 2020-16**

The meeting of the Executive Board of the Greater Los Angeles County Vector Control District was held at 2:30 p.m. on Thursday, July 16, 2020, via teleconference at the District Headquarters, 12545 Florence Avenue, Santa Fe Springs, California.

TRUSTEES PRESENT

Steve Appleton, President (*City of Los Angeles*)
Heidi Heinrich, Vice-President (*City of Santa Clarita*)
Emily Holman Sec-Treasurer (*City of Long Beach*)* Arrived at 2:50pm

TRUSTEES ABSENT

None

OTHERS PRESENT

Truc Dever, *General Manager*
Mark Daniel, *Director of Operations*
Susanne Klueh, *Director of Sci-tech Services*
Mary-Joy Coburn, *Director of Community Affairs*
Allison Bradley, *Human Resources Director*
Carolyn Weeks, *Director of Fiscal Operations*
Quinn Barrow, *Legal Counsel*
Brad Anderson, *Resident, Rancho Mirage, CA*

• **CALL TO ORDER**

President Appleton called the meeting to order at 2:37 P.M.

• **QUORUM (ROLL) CALL**

Following roll call, it was recorded that two members of the Executive Committee, Trustees Appleton and Heinrich, were present. Trustee Holman arrived at the end of the meeting.

• **PUBLIC COMMENT**

Staff received a request for public comment from Mr. Brad Anderson, a resident from Rancho Mirage, CA. Mr. Anderson lives in the jurisdiction serviced by the Coachella Valley MVCD. He mentioned the death of a longtime employee due to COVID and urged the District to continue taking precautions to protect its staff during this time.

• **CONSIDERATION OF EXECUTIVE BOARD MEETING MINUTES FROM JULY 2, 2020 (EXHIBIT A)**

Trustee Heinrich moved approval of the minutes. President Appleton seconded the motion. The minutes were approved unanimously.

• **DISCUSS DISTRICT ISSUES AND RECEIVE UPDATES AS TO COVID-19**

General Manager Dever and staff presented to the committee an update on the following topic(s):

- The District has updated its “Return to Work” policies and COVID exposure guidelines to integrate the recommended symptom-based clearance protocols. The changes were timely since news reports indicate many testing sites will not test asymptomatic people and are running out of testing reagents.
 - The District has rolled out its telecommuting policy and agreement with all applicable staff pursuant to the newly adopted Employee Handbook.
 - GM Dever has submitted the District’s application for FEMA emergency funding. Initial correspondence from FEMA representatives suggest not all items will be approved for reimbursement.
 - Staff are analyzing the Verizon wireless bill for phone and data usage since remote work has increased. We are working with our Verizon representative on new data plans that will reduce our monthly bill.
 - GM Dever teleconferenced with the Southern Region managers to discuss the mutual aid agreement. The terms and language are being finalized and we hope to present to our respective Boards for adoption in the coming months.
- **EXECUTIVE BOARD WILL CONSIDER ADOPTING ADDITIONAL MEASURES TO ADDRESS COVID 19.**

The Executive Committee urged staff to continue looking for clinics that can provide rapid turnaround on testing.

- **ADJOURNMENT**

President Appleton adjourned the meeting at 2:55 P.M. The next Executive Board meeting will be scheduled on Thursday, July 30, 2020 at 2:30 PM via Zoom teleconference.