

**GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT
EXECUTIVE BOARD MEETING MINUTES NO. 2020-12**

The meeting of the Executive Board of the Greater Los Angeles County Vector Control District was held at 2:30 p.m. on Thursday, June 4, 2020, via teleconference at the District Headquarters, 12545 Florence Avenue, Santa Fe Springs, California.

TRUSTEES PRESENT

Steve Appleton, President (*City of Los Angeles*) * Arrived at 2:37pm
Heidi Heinrich, Vice-President (*City of Santa Clarita*)
Emily Holman Sec-Treasurer (*City of Long Beach*)

TRUSTEES ABSENT

None

OTHERS PRESENT

Truc Dever, *General Manager*
Susanne Klueh, *Director of Scientific-Technical Services*
Mark Daniel, *Director of Operations*
Mary-Joy Coburn, *Director of Community Affairs*
Jamie Kim, *Acting Human Resources Director*
Carolyn Weeks, *Director of Fiscal Operations*
Quinn Barrow, *Legal Counsel*

• **CALL TO ORDER**

Vice President Heinrich called the meeting to order at 2:35 P.M. President Appleton arrived at 2:37pm and presided over the remainder of the meeting.

• **QUORUM (ROLL) CALL**

Following roll call, it was recorded that all three members of the Executive Board of Trustees were present.

• **PUBLIC COMMENT**

None

• **CONSIDERATION OF EXECUTIVE BOARD MEETING MINUTES FROM MAY 14, 2020 (EXHIBIT A)**

Trustee Heinrich moved approval of the minutes. Sec-Treasurer Holman seconded the motion. The minutes were approved unanimously.

• **DISCUSS DISTRICT ISSUES AND RECEIVE UPDATES AS TO COVID-19**

General Manager Dever and staff presented to the committee an update on the following topics:

- Mobile work trailers have been delivered and furnished at both facilities and are working out well as additional office space and locker rooms for seasonal staff.
- Rental fleet vehicles have been acquired at both facilities—three in Sylmar and three in Santa Fe Springs.
- The GM has been in communication with a biotech company based in Irvine regarding the availability of antibody testing for staff at the cost of \$40 per test. Upon further discussion with the Executive Committee members and staff, it was decided that the District will

continue to monitor developments in the accuracy of the tests before using results to inform changes in protocols or operational procedures.

- The GM updated the Executive Committee on the status of the District's PPE supplies. Recently acquired KN95 masks cannot be used for certain pesticide applications; however, the District has enough N95 masks and half-masks with cartridges to carry the Operations department through mid-July. Supervisors are in regular communication with vendors who believe new stock will be available in July. Additionally, the State Association is awaiting a response from CDPR on guidance issued by USEPA on the use and reuse of N95 masks and alternative masks.
- Additional updates:
 - Recent protests and civil unrest have had only minor impacts to District operations. Staff are being advised to stay away from areas with protestors and large crowds. The District has also modified some treatment routes to avoid volatile areas. On Tuesday, June 2, staff were sent home early and fleet vehicles were locked up in the garage in Santa Fe Springs after news of looting was reported near Telegraph and Carmenita. Managers continue to monitor the situation to ensure staff remain safe and well.
 - The District reported its first West Nile virus positive mosquito sample for the year. Surveillance data shows an increase in mosquito abundance throughout the District as the weather warms up.
- Staff reports:
 - Mary-Joy Coburn reported that the District received good media coverage from the WNV press release and there has been great social media activity. She noted that she has fielded numerous calls from residents thanking the District and its staff for their good work. The Department is also working directly with LA County Supervisor Janice Hahn's office on promoting our messages through their social media channels and website.

- **EXECUTIVE BOARD WILL CONSIDER ADOPTING ADDITIONAL MEASURES TO ADDRESS COVID 19.**

None

- **ADJOURNMENT**

President Appleton adjourned the meeting at 2:57 P.M. The next Executive Board meeting will be scheduled on Thursday, June 11, 2020 at 2:30 PM via teleconference at the District's headquarters at 12545 Florence Ave., Santa Fe Springs.