

**GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT
EXECUTIVE BOARD MEETING MINUTES NO. 2020-06**

The meeting of the Executive Board of the Greater Los Angeles County Vector Control District was held at 2:00 p.m. on Thursday, April 9, 2020, via teleconference at the District Headquarters, 12545 Florence Avenue, Santa Fe Springs, California.

TRUSTEES PRESENT

Steve Appleton, President (*City of Los Angeles*)
Heidi Heinrich, Vice-President (*City of Santa Clarita*)
Emily Holman Sec-Treasurer (*City of Long Beach*)

OTHERS PRESENT

Truc Dever, *General Manager*
Mark Daniel, *Director of Operations*
Susanne Klueh, *Director of Scientific-Technical Services*
Mary-Joy Coburn, *Director of Community Affairs*
Jamie Hebein, *Acting Director of Human Resources*
Carolyn Weeks, *Director of Fiscal Operations*
Quinn Barrow, *Legal Counsel*

• **CALL TO ORDER**

President Appleton called the meeting to order at 2:05 P.M.

• **QUORUM (ROLL) CALL**

Following roll call, it was recorded that all three members of the Executive Board of Trustees were present.

• **PUBLIC COMMENT**

None

• **CONSIDERATION OF EXECUTIVE BOARD MEETING MINUTES FROM APRIL 2, 2020
(EXHIBIT A)**

Trustee Heinrich moved approval of the minutes. President Appleton seconded the motion. The minutes were approved unanimously.

• **CLOSED SESSION**

Threat to public services or facilities (Government Code Section 54957(a))

- The Executive Board will conduct a closed session with the General Counsel on a matter posing a threat to the public's right of access to public services or public facilities related to COVID-19.

The Executive Board did not conduct a closed session

• **DISCUSS DISTRICT ISSUES AND RECEIVE UPDATES AS TO COVID-19**

General Manager Dever presented to the committee an update on the following topics:

- Explore use of alternative public health pesticides

- Staff reported that the District is exploring the use of Natular and Sumilarv as alternative pesticides that don't require the use of N95 masks, which are in short supply due to COVID-19. Natular can only be applied up to six times per year due to resistance concerns. However, the material breaks down quickly and reapplications would be needed after approximately 10-12 days. Sumilarv, on the other hand, has little resistance and lasts up to 3 months if used in swimming pools and other permanent sources, depending on the formulation.
- Discuss availability of masks for field staff
 - Staff were able to identify several local distributors of masks and made some bulk purchases over the past week. Currently, the District has 1700 N95 respirators which is projected to carry staff into July, even with the on-boarding of seasonal MCTs. Vendors project they will be fully-stocked by mid-June. Trustee Heinrich requested that an update on respirator supplies be provided to the Executive Board on a monthly basis for planning purposes.
 - President Appleton asked about the status of providing cloth masks to staff. The District has been able to secure several different styles of fabric masks that allow for removable filters and daily cleaning. All staff will be supplied with masks. The maintenance and care of these fabric masks will be added to the District's Sanitization Protocols.
- Discuss development of SOPs for sanitizing and disinfecting district vehicles and equipment
 - Scientific-Technical Services Director, Susanne Kluh, and Operations Supervisor, Wes Collins, are drafting a Sanitization Protocol document which will provide instructions and checklists for disinfecting vehicles and work spaces.
- Additional items:
 - General Manager Dever discussed the possible mobilization of the LA County PHEV and MRC networks in the summer if the District were to fall behind in mosquito inspections. The District would only need to supply the equipment. Susanne will work with the MRC Coordinator and LA County's Emergency Preparedness and Response Division on these plans.
 - President Appleton asked about the timeline for starting seasonal employees. General Manager Dever believes the District will be able to on-board the first wave of MCTs in early May. The District will ensure that all seasonal employees are equipped with the proper PPEs and all safety and protective measures are implemented.
 - Staff reported that no-touch thermometers have been acquired and Supervisors will begin pre-shift temperature screenings for all Operations employees who report to the District next week.
- **PREPARE FOR BOARD OF TRUSTEES MEETING USING TELECONFERENCING CAPABILITIES**
 - Staff ran through the technical logistics of running the monthly general Board Meeting via Zoom.
- **EXECUTIVE BOARD WILL CONSIDER ADOPTING ADDITIONAL MEASURES TO ADDRESS COVID 19.**

None

- **ADJOURNMENT**

President Appleton adjourned the meeting at 3:13 P.M. The next Executive Board meeting will be scheduled on Thursday, April 16, 2020 at 2:00 PM via teleconference at the District's headquarters at 12545 Florence Ave., Santa Fe Springs.