

# **GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT**

12545 Florence Avenue, Santa Fe Springs, CA 90670  
Office (562) 944-9656 | Fax (562) 944-7976  
Email: [info@glacvcd.org](mailto:info@glacvcd.org) | Website: [www.glacvcd.org](http://www.glacvcd.org)

## **AGENDA MEETING OF THE EXECUTIVE BOARD**

**Thursday, April 9, 2020  
2:00 PM**

**District Office  
12545 Florence Ave.  
Santa Fe Springs, CA 90670**

Pursuant to Governor Newsom's Executive Orders N-25-20 and N-29-20, the President of the Greater Los Angeles County Vector Control District Board of Trustees hereby calls a meeting of the Executive Board for April 9, 2020 at 2:00 p.m. Members of the Greater Los Angeles County Vector Control District Board of Trustees, Staff, and the Public may participate in this meeting via a teleconference.

In the interest of maintaining appropriate social distancing, the Board of Trustees encourages the public to participate by using one or more of the following options for participating in this meeting and/or providing public comment:

- Attend the meeting via Zoom by pre-registering no later than 2:00pm on Wednesday, April 8, 2020 at the following link:  
[https://url.emailprotection.link/?bD4Qg\\_9HHxJEc3oiHgTqERJSIlkNIb6QLQHphj-H8b-L8g8p0Ytqgb3CHnRSxGOjgZs-tUa91s1CY1zlQ2pGEw9-D-KlnryLUVa\\_-rf07ZluGJ0yhffFH7FdSOuVGYo7](https://url.emailprotection.link/?bD4Qg_9HHxJEc3oiHgTqERJSIlkNIb6QLQHphj-H8b-L8g8p0Ytqgb3CHnRSxGOjgZs-tUa91s1CY1zlQ2pGEw9-D-KlnryLUVa_-rf07ZluGJ0yhffFH7FdSOuVGYo7)  
After registering, you will receive a confirmation email containing information about joining the meeting.
- Email your public comment to [mjacoburn@glacvcd.org](mailto:mjacoburn@glacvcd.org) by 12:00pm the day of the meeting and staff will have your comment available to the Executive Board and the public.

If you are an individual with a disability and need a reasonable modification or accommodation pursuant to the Americans with Disabilities Act ("ADA") please contact Mary-Joy Coburn at [mjacoburn@glacvcd.org](mailto:mjacoburn@glacvcd.org) prior to the meeting for assistance.

### **2:00 P.M. – Convene Executive Board Teleconference**

#### **1. CALL TO ORDER**

#### **2. QUORUM (ROLL) CALL**

**3. PUBLIC COMMENT**

**4. CONSIDERATION OF EXECUTIVE BOARD MEETING MINUTES FROM APRIL 2, 2020 (EXHIBIT A)**

**5. CLOSED SESSION**

Threat to public services or facilities (Government Code Section 54957(a))

- The Executive Board will conduct a closed session with the General Counsel on a matter posing a threat to the public's right of access to public services or public facilities related to COVID-19.

**6. DISCUSS DISTRICT ISSUES AND RECEIVE UPDATES AS TO COVID-19**

- Explore use of alternative public health pesticides
- Discuss availability of masks for field staff
- Discuss development of SOPs for sanitizing and disinfecting district vehicles and equipment

**7. PREPARE FOR BOARD OF TRUSTEES MEETING USING TELECONFERENCING CAPABILITIES**

**8. EXECUTIVE BOARD WILL CONSIDER ADOPTING ADDITIONAL MEASURES TO ADDRESS COVID 19.**

**9. ADJOURNMENT**

The next Executive Board meeting will be scheduled on Thursday, April 16, 2020 at 2:00 PM via teleconference at the District's headquarters at 12545 Florence Ave., Santa Fe Springs.

**GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT  
EXECUTIVE BOARD MEETING MINUTES NO. 2020-05**

The meeting of the Executive Board of the Greater Los Angeles County Vector Control District was held at 2:00 p.m. on Thursday, April 2, 2020, via teleconference at the District Headquarters, 12545 Florence Avenue, Santa Fe Springs, California.

**TRUSTEES PRESENT**

Steve Appleton, President (*City of Los Angeles*)  
Heidi Heinrich, Vice-President (*City of Santa Clarita*)

**TRUSTEES PRESENT**

Emily Holman Sec-Treasurer (*City of Long Beach*)

**OTHERS PRESENT**

Truc Dever, *General Manager*  
Mark Daniel, *Director of Operations*  
Susanne Klueh, *Director of Scientific-Technical Services*  
Mary-Joy Coburn, *Director of Community Affairs*  
Jamie Hebein, *Acting Director of Human Resources*  
Carolyn Weeks, *Director of Fiscal Operations*  
Quinn Barrow, *Legal Counsel*

• **CALL TO ORDER**

President Appleton called the meeting to order at 2:05 P.M.

• **QUORUM (ROLL) CALL**

Following roll call, it was recorded that two members of the Executive Board of Trustees were present and one was absent.

• **PUBLIC COMMENT**

None

• **CLOSED SESSION**

Threat to public services or facilities (Government Code Section 54957(a))

- The Executive Board will conduct a closed session with the General Counsel on a matter posing a threat to the public's right of access to public services or public facilities related to COVID-19.

**The Executive Board did not conduct a closed session**

• **DISCUSS DISTRICT ISSUES AND RECEIVE UPDATES AS TO COVID-19**

General Manager Dever presented to the committee an update on the District's current state.

- Operations staff are working staggered shifts and monitoring public sources including underground storm drains.
- Community Affairs staff launched and published the new website landing page and DIY Mosquito Resources Page since we continue to limit service requests on private property.

- **EXECUTIVE BOARD WILL CONSIDER ADOPTING ADDITIONAL MEASURES TO ADDRESS COVID 19.**

- Staff will look into alternative public health pesticides that can be applied without the need for N95 masks and other scarce PPEs.
- Staff will conduct an inventory of available N95 masks and provide a timeline as to when these supplies are expected to run out if additional stock cannot be secured due to the COVID-19 shortage.
- Staff will develop written SOPs and a checklist for disinfecting vehicles and other shared equipment.

- **ADJOURNMENT**

President Appleton adjourned the meeting at 2:55 P.M.

EXHIBIT A