The meeting of the Board of Trustees of the Greater Los Angeles County Vector Control District was held at 7:00 p.m. on Thursday, October 10, 2019, at the District office at 12545 Florence Avenue, Santa Fe Springs, California.

1. **CALL TO ORDER**
   President Sanchez called the meeting to order at 7:01 PM

2. **QUORUM (ROLL) CALL**
   Following roll call, it was recorded that 28 Trustees were present and eight were absent.

3. **INVOCATION**
   Trustee Santa Ines gave the invocation.

4. **PLEDGE OF ALLEGIANCE**
   Trustee Roa led the pledge of allegiance.

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**TRUSTEES PRESENT**
Sonny R. Santa Ines, City of Bellflower
Pedro Aceituno, City of Bell Gardens
Dr. Jeff D. Wassem, City of Burbank
Elito D. Santarina, City of Carson
Mark W. Bollman, City of Cerritos
Baru Sanchez, City of Cudahy
Robert Kiefer, City of Downey
Jerry Walton, City of Glendale
Dan Medina, City of Gardena
Luis Roa, City of Hawaiian Gardens
Marilyn Sanabria, City of Huntington Park
Catherine Houwen, City of La Habra Heights
Steve Croft, City of Lakewood
Emily Holman, City of Long Beach
Steve Appleton, City of Los Angeles
Salvador, Alatorre, City of Lynwood
Ricardo Lara, City of Maywood
Avik Cordeiro, City of Montebello
Leonard Shryock, City of Norwalk
Dr. Tom Hansen, City of Paramount
Raul Elias, City of Pico Rivera
Jesse H. Avila, City of San Fernando
Scott T. Kwong, City of San Marino
Jay Sarno, City of Santa Fe Springs
Robert D. Copeland, City of Signal Hill
Hector Delgado, City of South El Monte
Denise Diaz, City of South Gate
Josué Alvarado, City of Whittier
Sonny R. Santa Ines, City of Bellflower

**TRUSTEES ABSENT**
Ali Saleh, City of Bell
Leonard Mendoza, City of Commerce
Larry P. Mowles, City of La Mirada
Leonard Pieroni, City of La Cañada Flintridge
Steven A Goldswworthy, Los Angeles County

**TRUSTEES ABSENT (EXCUSED)**
Heidi Heinrich, City of Santa Clarita
Melissa Ramos, City of Artesia
Steve Tye, City of Diamond Bar

**OTHERS PRESENT**
Truc Dever, General Manager
Mark Daniel, Director of Operations
Susanne Kluh, Director of Sci-Tech Services
Mary-Joy Coburn, Director of Community Affairs
Carolyn Weeks, Director of Fiscal Operations
Richard Knott, Director of Human Resources
Anais Medina Diaz, Public Information Officer
Fernando Martinez, Facilities and Fleet Maintenance Supervisor
Quinn Barrow, Legal Counsel

*Denotes times of late arrival (vote tallies on agenda items reflect actual Trustees present at time of vote)*
5. **CORRESPONDENCE**
NONE

6. **INTRODUCTIONS**
(Introductions requested by staff or Trustees of persons attending the meeting are made at this time).
General Manager Dever introduced Vanessa Vargas, seasonal Mosquito Control Technician.

7. **PUBLIC COMMENT**
(This time is reserved for members of the public to address the Board relative to matters of business on and off the agenda. Comments will be limited to three minutes per person).
NONE

8. **CONSENT AGENDA (8.1-8.3)**

    **VOTE REQUIRED**

    8.1 Consideration of Minutes 2019-08 of regular Board Meeting held September 12, 2019. (EXHIBIT A)

    8.2 Consideration of Resolution 2019-16 Authorizing Payment of Attached Requisition September 1, 2019 through September 30, 2019. (EXHIBIT B)

    8.3 Consideration of one (1) County of Los Angeles Negotiated Tax Exchange Resolution (NTER), related to the annexation of Petition No. 78-718. This resolution authorizes the County of Los Angeles and GLACVCD to collectively approve and accept the negotiated exchange of ad valorem property tax revenue resulting from the annexation of the subject territories identified in the resolutions to provide revenue to the County Lighting Maintenance Districts (CLMDs) 1687. A copy of the letter from the County of Los Angeles Department of Public Works requesting this resolution is attached. (EXHIBIT C)

    **Analysis:** The NTER from the County of Los Angeles is similar to previous L.A. County tax sharing resolutions and seeks to generate revenue to partially fund the services of CLMD 1687. Similar resolutions have previously been adopted by the Board. These Petitions relate to funding for the operation and maintenance of new street lighting services for properties in unincorporated Rowland Heights. Although the District gives up a negligible share of its ad valorem property taxes in these exchanges, in subsequent years, that amount would generally be regained, if not exceeded, due to an increase in property values associated with services provided by the CLMD.

    Agenda 8.1 was pulled by General Manager Dever for administrative correction.

    Trustee Santa Inez made a motion to approve the Consent Agenda and the item pulled. The motion was seconded by Trustee Appleton and approved unanimously.

9. **ANNOUNCEMENT OF TRUSTEES’ TERM OF OFFICE TO EXPIRE JANUARY 6, 2020**

    Summary: The General Manager has mailed correspondence advising the following named governing bodies that the two or four year term of office of its representative will expire at 12 p.m. on January 6, 2020, and has requested that they reappoint the trustee representative or successor for the next two or four year term of the office according to Division 3, Chapter 1, Article 3, Sections 2024 et. seq. of the State Health and Safety Code.
**Trustee Representative**  
Ali Saleh  
Elito Santarina  
Mark Bollman  
Steve Tye  
Robert Kiefer  
Dan Medina  
Jerry Walton  
Steve Goldsworthy  
Leonard Pieroni  
Steve Croft  
Larry Mowles  
Salvador Alatorre  
Avik Cordeiro  
Scott Kwong  
Hector Delgado  
Denise Diaz  

**Governing Body**  
City of Bell  
City of Carson  
City of Cerritos  
City of Diamond Bar  
City of Downey  
City of Gardena  
City of Glendale  
Los Angeles County  
City of La Cañada Flintridge  
City of Lakewood  
City of La Mirada  
City of Lynwood  
City of Montebello  
City of San Marino  
City of South El Monte  
City of South Gate

General Manager Truc Dever reminded Trustees listed that their term will end January 6, 2020. Cities have been notified that an appointment is requested. Official appointment letter must indicate appointment for two or four-year term and requested by the January Board meeting to ensure a quorum.

10. **COMMITTEE REPORTS**

10.1 **Ad Hoc Real Estate Committee**

10.1 a. Trustee President Sanchez reported that the Committee met and gave direction to legal to hire an appraiser to appraise the real estate property in Sylmar Facilities vicinity.

11. **STAFF PROGRAM REPORTS: OCTOBER 2019**

10.1 **Manager’s Report**

General Manager Dever expressed her thanks to Trustees Heinrich, Sanchez, and Aceituno for attending the Employee Appreciation Day on October 8th. She also thanked Trustee Bollman for writing a letter of appreciation to staff, which was read at the Appreciation Day. Lastly she thanked Trustee Sarno for securing the park and bringing Councilmember Bill Rounds and City Manager Ray Cruz.

GM Dever also reported that AB320 was passed and signed into law. Statewide mosquito surveillance program is now recognized in statute.

10.2 **Scientific-Technical: (Staff Report A)**

Director Kluh reported that mosquito and West Nile virus activity has continued into Fall and that residents must continue protecting themselves by wearing repellent to prevent bites.

10.3 **Operations: (Staff Report B)**

Director Daniel highlighted chart on page 9 of his Staff Report showcasing record numbers of service requests.

10.4 **Community Affairs: (Staff Report C)**
Director Coburn reported that two Education Program Coordinators have been hired and will be start on October 15th. They will introduced in the November meeting. During the transition and while the new EPCs are getting trained on SWAT lab safety, schools that have already been scheduled were given the option to have in-class instructions or wait until the SWAT Lab is ready.

10.5 Fiscal: (Staff Report D)  
C. Weeks, Finance Director
Director Weeks offered to answer questions from the Board.

10.6 Human Resources: (Staff Report E)  
R. Knott, Human Resources Dir.
Director Knott reported that Human Resources continues to do some hiring. HR also held a successful benefits fair in September and extended his thanks to employees Jamie Hebein and Cindy Reyes for putting it together.

10.7 Legal Counsel Report  
Q. Barrow, Legal Counsel
Counsel Barrow had nothing to report.

11. OTHER  
The Board may consider items not on the agenda provided that the Board complies with the Government Code (Brown Act) §54954.2(b).

Trustee Sanchez thanked staff for doing a great job and the hard work put into the organization.

Trustee Copeland thanked PIO Medina Diaz for presenting at the Signal Hill Council meeting last month.

12. ADJOURNMENT  
The next Board of Trustees meeting will be scheduled on Thursday, November 14th, 2019 at 7:00 PM at the District’s headquarters at 12545 Florence Avenue, Santa Fe Springs.

President Sanchez adjourned the meeting at 7:15 PM.