

**GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT
MINUTES NO. 2019-05**

The meeting of the Board of Trustees of the Greater Los Angeles County Vector Control District was held at 7:00 p.m. on Thursday, May 9, 2019, at the District office at 12545 Florence Avenue, Santa Fe Springs, California.

TRUSTEES PRESENT

Melissa Ramoso, (*City of Artesia*)
Ali Saleh, (*City of Bell*) *7:06pm
Sonny Santa Ines, (*City of Bellflower*)
Pedro Aceituno, (*City of Bell Gardens*)
Dr. Jeff Wassem, (*City of Burbank*)
Elito Santarina, (*City of Carson*)
Mark Bollman, (*City of Cerritos*)
Leonard Mendoza, (*City of Commerce*)
Baru Sanchez, President (*City of Cudahy*)
Steve Tye, (*City of Diamond Bar*)
Robert Kiefer, (*City of Downey*)
Dan Medina, (*City of Gardena*)
Luis Roa, (*City of Hawaiian Gardens*)
Marilyn Sanabria, (*City of Huntington Park*)
Leonard Pieroni, (*City of La Cañada Flintridge*)
Catherine Houwen, (*City of La Habra Heights*)
Larry Mowles, (*City of La Mirada*)
Emily Holman (*City of Long Beach*)
Steve Appleton, Vice-President (*City of Los Angeles*)
Steven Goldsworthy, (*Los Angeles County*)
Salvador Alatorre, (*City of Lynwood*)
Ricardo Lara, (*City of Maywood*)
Avik Cordeiro, (*City of Montebello*)
Leonard Shryock, (*City of Norwalk*)
Tom Hansen, (*City of Paramount*)
Scott Kwong, (*City of San Marino*)
Raul Elias, (*City of Pico Rivera*)
Heidi Heinrich, Sec.-Treasurer (*City of Santa Clarita*)
Luis Gonzalez, (*City of Santa Fe Springs*)
Robert Copeland, (*City of Signal Hill*)
Hector Delgado, (*City of South El Monte*)

TRUSTEES ABSENT

Jerry Walton, (*City of Glendale*)
Steve Croft, (*City of Lakewood*)
Jesse H. Avila, (*City of San Fernando*)
Denise Diaz, (*City of South Gate*)
Josué Alvarado, (*City of Whittier*)

TRUSTEES ABSENT (EXCUSED)

None

OTHERS PRESENT

Truc Dever, *General Manager*
Mark Daniel, *Director of Operations*
Susanne Klueh, *Director of Scientific-Technical Services*
Carolyn Weeks, *Director of Fiscal Operations*
Richard Knott, *Director of Human Resources*
Kelly Middleton, *Director of Community Affairs*
Anais Medina Diaz, *Public Information Officer*
Fernando Martinez, *Facilities and Fleet Maintenance Supervisor*
Stephanie Cao, *Legal Counsel*

** Denotes time of late arrival (vote tallies on agenda items reflect actual Trustees present at time of vote)*

1. CALL TO ORDER

President Sanchez called the meeting to order at 7:03 PM

2. QUORUM (ROLL) CALL

Following roll call, it was recorded that 30 Trustees were present and 6 were absent. One Trustee arrived after roll call.

3. INVOCATION

Trustee Sanabria gave the invocation.

4. PLEDGE OF ALLEGIANCE

Trustee Tye led the pledge of allegiance.

5. CORRESPONDENCE

NONE

6. **INTRODUCTIONS**

(Introductions requested by staff or Trustees of persons attending the meeting are made at this time).

7. **PUBLIC COMMENT**

(This time is reserved for members of the public to address the Board relative to matters of business on and off the agenda. Comments will be limited to three minutes per person).

NONE

8. **CONSENT AGENDA (8.1-8.3)**
VOTE REQUIRED

- 8.1 Consideration of **Minutes 2019-04** of regular Board Meeting held April 11, 2019. (***EXHIBIT A***)
- 8.2 Consideration of **Resolution 2019-07** Authorizing Payment of Attached Requisition April 1, 2019 through April 30, 2019. (***EXHIBIT B***)
- 8.3 Consideration of a County of Los Angeles Negotiated Tax Exchange Resolution (NTER), related to the annexation of Territories known as Petitions Nos. 2-116 and 32-416. This resolution authorizes the County of Los Angeles and GLACVCD to collectively approve and accept the negotiated exchange of ad valorem property tax revenue resulting from the annexation of the subject territory identified in the resolution to provide revenue to the County Lighting Maintenance District (CLMD) 1687 and 10066. A copy of the letter from the County of Los Angeles Department of Public Works requesting this resolution is attached. (EXHIBIT C)

Analysis: The NTER from the County of Los Angeles is similar to previous L.A. County tax sharing resolutions and seek to generate revenue to partially fund the services of CLMD 1687 and 10066 as noted above. Similar resolutions have previously been adopted by the Board; territory tract number Petitions Nos. 2-116 and 32-416 relate to funding for the operation and maintenance of new street lighting services for property in Hacienda Heights. Although the District gives up a negligible share of its ad valorem property taxes in these exchanges, in subsequent years, that amount would generally be regained, if not exceeded, due to an increase in property values associated with services provided by the CLMD.

Trustee Mowles made a motion to approve the Consent Agenda. The motion was seconded by Trustee Sanabria and approved unanimously with President Sanchez abstaining.

9. **COMMITTEE REPORTS**

9.1 **Personnel Committee**

M. Sanabria, Chair

9.1.a. Report on Committee meeting to discuss General Manager's annual evaluation and contract renewal process.

9.1.b. Report on consideration of revised Database Analyst job duties and salary schedule

Chair Sanabria reported that the Personnel committee was adjourned due to lack of quorum and noted that the Database Analyst position was discussed with no action taken.

9.2 Budget & Finance Committee

H. Heinrich, Chair

- 9.2.a. The Committee has reviewed staff's proposed FY 2019-2020 budget and is prepared to report its findings to the Board and make recommendations to the Board to approve and accept the FY 2019-2020 Budget (***EXHIBIT D, refer to budget enclosure. VOTE REQUIRED***)

Chair Heinrich reported that the Committee also met on April 25 to discuss the proposed FY 2019-2020 budget. As promised, the budget does not include an increase in the benefit assessment. The proposed budget requests a 2.5% COLA for staff and allocates \$600,000 to meet required OPEB contributions. Funding is allocated to conduct the previously discussed compensation and classification study, and allow for salary adjustments (if needed), to ensure the District remains competitive. Unused funds from this account will be allocated to reserves. The Committee recommends Board approval of the proposed FY 19-20 budget as presented. Chair Heinrich thanked staff and turned the report over to General Manager Truc Dever to provide an overview presentation.

Truc thanked the Committee for their thorough review and discussion of the proposed budget and provided a presentation recapping the creation, determination, and submittal of the FY 2019-2020 budget. The District continues to face increasing challenges due to the ongoing management and suppression of WNV risks, as well as the new challenges posed by our aggressive invasive *Aedes* species mosquitoes. Staff regularly monitor 64,000 known mosquito breeding sites within our service area, and this number increases annually due to implementation of new water collection and treatment sites throughout the District. Demand from the public for assistance continues to increase exponentially as *Aedes* mosquitoes push further into the San Fernando Valley. Increased staff positions approved as part of the current budget have allowed the District to maintain expected service levels. Future budgets will need to address both future staffing and space needs. Truc recapped the highlights of the proposed budget and offered to answer questions from the Board.

After answering questions, **Trustee Bollman made a motion to approve the FY 2019-2020 Budget as presented. The motion was seconded by Trustee Sanabria and approved unanimously.** President Sanchez thanked Truc for preparing and presenting a very thorough and sufficient budget every year, ensuring the District meets its fiscal and service obligations.

10. STAFF PROGRAM REPORTS: APRIL 2019

10.1 Manager's Report

T. Dever, General Manager

Truc thanked the Committees for all of their hard work and offered to answer any questions from the Board. In response to Trustee Goldsworthy's question, Truc recapped the status of vacant positions that were approved in the current budget year.

10.2 Scientific-Technical: (Staff Report A)

S. Kluh, Sci.-Tech Services Dir.

Susanne thanked the Board for their approval of the Budget allowing staff to continue the important work they do. Susanne provided a short report regarding the number of imported Zika, dengue, and chikungunya cases as well as the District's response to these introduced risks as requested last month.

10.3 Operations: (Staff Report B)

M. Daniel, Operations Dir.

Mark thanked the Board, and offered to answer questions about his report.

10.4 Community Affairs: (Staff Report C)

K. Middleton, Comm. Affairs Dir.

Kelly showcased a short video produced by the Department which was launched during Mosquito Awareness Week. This humorous parody of the song from Best Picture-winning *A Star is Born* was produced in-house by Anais, Heather, and Helen and is both fun and informational, and Trustees are encouraged to share this with their friends and city.

10.5 Fiscal: (Staff Report D)

C. Weeks, Finance Director

Carolyn offered to answer questions from the Board.

10.6 Human Resources: (Staff Report E)

R. Knott, Human Resources Dir.

Richard had nothing to add to his report and thanked staff for their assistance during his first month with the District. The Department has been busy with recruiting, interviewing, and onboarding numerous positions, and noted that approximately half of the 36 approved Mosquito Control Technicians have been hired.

10.7 Legal Counsel Report

S. Cao, Legal Counsel

Stephanie Cao reported that she was filling in for Quinn who was attending the League of Cities conference, and had nothing to report.

11. OTHER

The Board may consider items not on the agenda provided that the Board complies with the Government Code (Brown Act) §54954.2(b).

- Trustee Travel Reports:
 - Emily Holman

Trustee Holman thanked the Board for the opportunity to participate during MVCAC's Legislative Day in Sacramento. She appreciated being paired with Susanne who is revered as a true expert in the field, and saw the value of having this expertise in these important meetings. Staff were terrific at connecting with the Legislators' staff and sharing the challenges and concerns faced by vector control districts. The District has a large number of representatives in Sacramento which requires both Board and staff commitment to ensure District needs are not ignored. She appreciated the opportunity to participate and learn from this experience.

Trustee Medina reported that the city of Gardena has prevailed in a lawsuit against the State challenging the 2012 MS4 Permit and EWMP requirements targeting stormwater management, saving Los Angeles County billions of dollars.

Several Trustees thanked staff for their participation at recent Council and Town Hall meetings, and for their very thorough work on the FY 19-20 budget.

12. ADJOURNMENT

The next Board of Trustees meeting will be scheduled on Thursday, June 13, 2019 at 7:00 PM at the District's headquarters at 12545 Florence Avenue, Santa Fe Springs.

President Appleton adjourned the meeting at 7:45 PM