

**GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT  
MINUTES NO. 2019-06**

The meeting of the Board of Trustees of the Greater Los Angeles County Vector Control District was held at 7:00 p.m. on Thursday, June 13, 2019, at the District office at 12545 Florence Avenue, Santa Fe Springs, California.

**TRUSTEES PRESENT**

Melissa Ramoso, *(City of Artesia)*  
Ali Saleh, *(City of Bell)*  
Pedro Aceituno, *(City of Bell Gardens)*  
Sonny Santa Ines, *(City of Bellflower)*  
Dr. Jeff Wassem, *(City of Burbank)*  
Mark Bollman, *(City of Cerritos)*  
Baru Sanchez, President *(City of Cudahy)*  
Steve Tye, *(City of Diamond Bar)*  
Dan Medina, *(City of Gardena)*  
Jerry Walton, *(City of Glendale)*  
Luis Roa, *(City of Hawaiian Gardens)*  
Leonard Pieroni, *(City of La Cañada Flintridge)*  
Catherine Houwen, *(City of La Habra Heights)*  
Steve Croft, *(City of Lakewood)*  
Larry Mowles, *(City of La Mirada)*  
Steven Goldsworthy, *(Los Angeles County)*  
Salvador Alatorre, *(City of Lynwood)*  
Ricardo Lara, *(City of Maywood)*  
Avik Cordeiro, *(City of Montebello)*  
Leonard Shryock, *(City of Norwalk)*  
Tom Hansen, *(City of Paramount)*  
Raul Elias, *(City of Pico Rivera)*  
Jesse H. Avila *(City of San Fernando)*  
Scott Kwong, *(City of San Marino)*  
Heidi Heinrich, Sec.-Treasurer *(City of Santa Clarita)*  
Luis Gonzalez, *(City of Santa Fe Springs)*  
Robert Copeland, *(City of Signal Hill)*  
Hector Delgado, *(City of South El Monte)*  
Josue Alvarado, *(City of Whittier)*

**TRUSTEES ABSENT**

Leonard Mendoza, *(City of Commerce)*  
Emily Holman, *(City of Long Beach)*  
Steve Appleton, *(City of Los Angeles)*  
Denise Diaz, *(City of South Gate)*

**TRUSTEES ABSENT (EXCUSED)**

Elito Santarina, *(City of Carson)*  
Robert Kiefer, *(City of Downey)*  
Marilyn Sanabria, *(City of Huntington Park)*

**OTHERS PRESENT**

Truc Dever, *General Manager*  
Mark Daniel, *Director of Operations*  
Carolyn Weeks, *Director of Fiscal Operations*  
Richard Knott, *Director of Human Resources*  
Kelly Middleton, *Director of Community Affairs*  
Anais Medina Diaz, *Public Information Officer*  
Fernando Martinez, *Facilities and Fleet Maintenance Supervisor*  
Quinn Barrow, *Legal Counsel*  
John Bliss, *SCI Consulting Group*  
Fredrick Agyin, *City of Vernon*

*\*Denotes time of late arrival (vote tallies on agenda items reflect actual Trustees present at time of vote)*

**1. CALL TO ORDER**

President Sanchez called the meeting to order at 7:02 PM

**2. QUORUM (ROLL) CALL**

Following roll call, it was recorded that 29 Trustees were present and 7 were absent.

**3. INVOCATION**

Trustee Medina gave the invocation.

**4. PLEDGE OF ALLEGIANCE**

Trustee Alvarado led the pledge of allegiance.

**5. CORRESPONDENCE**

NONE

6. **INTRODUCTIONS**

(Introductions requested by staff or Trustees of persons attending the meeting are made at this time).

7. **PUBLIC COMMENT**

(This time is reserved for members of the public to address the Board relative to matters of business on and off the agenda. Comments will be limited to three minutes per person).

NONE

8. **CONSENT AGENDA (8.1-8.5)**  
**VOTE REQUIRED**

8.1 Consideration of **Minutes 2019-05** of regular Board Meeting held May 9, 2019. (**EXHIBIT A**)

8.2 Consideration of **Resolution 2019-08** Authorizing Payment of Attached Requisition May 1, 2019 through May 31, 2019. (**EXHIBIT B**)

8.3 Consideration of five (5) County of Los Angeles Negotiated Tax Exchange Resolutions (NTERs), related to the annexation of Projects L 086-2017, L 046-2015, L 001-2016, Parcel Map No. 71032, Parcel Map 72916, and Project L 092-2018. These resolutions authorize the County of Los Angeles and GLACVCD to collectively approve and accept the negotiated exchange of ad valorem property tax revenue resulting from the annexation of the subject territories identified in the resolutions to provide revenue to the County Lighting Maintenance Districts (CLMDs) 1687 and 1697 respectively. Copies of the letters from the County of Los Angeles Department of Public Works requesting these resolutions are attached. (**EXHIBIT C**)

*Analysis: The NTERs from the County of Los Angeles are similar to previous L.A. County tax sharing resolutions and seek to generate revenue to partially fund the services of CLMD 1687 and 1697 as noted above. Similar resolutions have previously been adopted by the Board. These Petitions relate to funding for the operation and maintenance of new street lighting services for properties in Carson, Hacienda Heights, Rowland Heights, and South Whittier. Although the District gives up a negligible share of its ad valorem property taxes in these exchanges, in subsequent years, that amount would generally be regained, if not exceeded, due to an increase in property values associated with services provided by the CLMD.*

8.4 Consideration of two (2) Joint Tax Sharing Resolutions (JTSRs) from the County Sanitation Districts of Los Angeles County in conjunction with annexation number SCV-1095 and SCV-1099. These Resolutions request GLACVCD allocate 0.0000057 of its current 0.0322% share of property tax resulting in a net share of 0.0317% to support services to the areas being annexed to the County Sanitation District. (**EXHIBIT D**)

*Analysis: The applicant requested annexation of property into the Santa Clarita Valley Sanitation District in order to receive off-site sewage disposal services. The annexation process requires that a resolution for property tax revenue exchange be adopted by all the affected local agencies before an annexation may be approved. These requests are similar to many received from the county sanitation districts and public works in the past. By sharing the property tax increment with the District resulting from these annexations, GLACVCD will not lose any existing ad valorem tax revenue it currently receives from the affected territories. GLACVCD would only be giving up a portion of the revenues it would receive on increased assessed valuation.*

8.5 Consideration of Adjustment to FY 18/19 Budget Line Items for Purchase of New Computer Firewalls and Equipment for Phone Upgrade.

*Summary: In light of a recent Ransomware attack on the District's network, upgraded firewalls and antivirus capabilities are required. Additionally, hardware expenses for the previously approved upgraded phone and call center system may surpass previous budgetary allocations. Staff requests a mid-year adjustment to complete these needed upgrades. (EXHIBIT E)*

**Trustee Croft made a motion to approve the Consent Agenda. The motion was seconded by Trustee Bollman and approved unanimously.**

**9. PUBLIC HEARING & ADOPTION OF THE FY 2019-2020 MINIMUM BENEFIT ASSESSMENT AND BLACK FLY ASSESSMENT RATES**

*Summary: This public hearing and discussion follow the May 9th Board approval of the Fiscal Year 2019-2020 Budget and Assessment Report which includes 1) no change to the District's "minimum benefit assessment rate" (MBAR) set at \$12.79, generating \$14,527,018 in estimated benefit assessment revenue for FY 2019-2020, and 2) maintaining the existing \$0.30 per parcel black fly assessment rate, generating \$92,265 of the estimated benefit assessment revenue within the black fly assessment zone.*

*The Board of Trustees regularly conducts a yearly hearing regarding adoption of its annual general benefit assessment rate. This year, the Board of Trustees intends to consider adoption of **Resolution 2019-09**, regarding maintaining the district-wide "minimum benefit assessment rate" (MBAR) at \$12.79 and maintaining the black fly assessment rate at \$0.30 in order to secure operational funding for fiscal year 2019-2020.*

9.1 President Sanchez declares the public hearing open.

President Sanchez opened public hearing.

9.2 Presentation of 2019-2020 Engineer's Report by SCI Consulting Group.  
*(EXHIBIT F, refer to enclosure)*

John Bliss, president of SCI Consulting provided a brief report and offered to answer questions from the board. In response to questions, Bliss explained how the Black Fly Assessment is determined by proximity to the Los Angeles River. President Sanchez asked for clarification regarding the District's budget and projected assessment revenue for FY 2019-2020. Truc Dever explained that the budget numbers are projections and the engineer's report provides more accurate numbers based on the year's actual parcel data.

9.3 Public Comments  
NONE

9.4 President Sanchez declares the public hearing closed.

President Sanchez closed the public hearing.

9.5 Discussion and consideration of **Resolution 2019-09**, "A Resolution of the Greater Los Angeles County Vector Control District Board of Trustees Determining the Rate of the Assessment for the Fiscal Year 2019-2020 in Connection with Vector Surveillance and Control Projects of Common Benefit to the Greater Los Angeles County Vector Control District as a whole and of benefit to Zone A." *(EXHIBIT G)*

*Adoption of this Resolution formalizes acceptance of the District's minimum benefit assessment rate (MBAR) contained or modified within Resolution 2019-09 to be made effective for fiscal year 2019-2020 and placed on the County Assessor's tax roll for collection effective July 2019. The justification and support for adopting the MBAR is contained in the District's "Fiscal Year 2019-2020 Budget" and Assessment Report.*

- 9.6 Adoption of **Resolution 2019-09**, “A Resolution of the Greater Los Angeles County Vector Control District Board of Trustees Determining the Rate of the Assessment for the Fiscal Year 2019-2020 in Connection with Vector Surveillance and Control Projects of Common Benefit to the Greater Los Angeles County Vector Control District as a whole and of benefit to Zone A.” (*VOTE REQUIRED*)

**President Sanchez called for a motion to adopt Resolution 2019-09. A motion to adopt was made by Trustee Mowles and seconded by President Sanchez. The motion was approved unanimously.**

10. **CONSIDERATION OF RESOLUTION 2019-10, “A RESOLUTION OF THE BOARD OF TRUSTEES OF THE GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT IN CONNECTION WITH THE COLLECTION OF AD VALOREM TAXES NECESSARY TO OPERATE THE DISTRICT FOR FISCAL YEAR 2019-2020.” (EXHIBIT H) (VOTE REQUIRED)**

**President Sanchez called for a motion to adopt Resolution 2019-10. A motion to adopt was made by Trustee Tye and seconded by Trustee Croft. The motion was approved unanimously.**

11. **CONSIDERATION OF LETTER FROM THE CITY OF VERNON REQUESTING ANNEXATION INTO THE DISTRICT (EXHIBIT I) (VOTE REQUIRED)**

Truc provided a report recapping the request from the City of Vernon to annex the city into the District’s service area. The presentation outlined key findings from Vernon’s 2-year limited term Out of Agency Service Agreement with the District, which in summary, resulted in minimal impact on the District’s staff and resources. Truc noted the District’s benefit assessment revenue from Vernon’s potential annexation would result in approximately \$16,000 a year and if the Board were to approve the request, the City of Vernon would take the lead and cost in processing the annexation application with LAFCO. The District’s recommendation is to annex the City of Vernon.

Freddie Agyin, the City of Vernon’s Health and Environmental Control Director, provided comment on the need for the District’s services to ensure the public health of the city’s residents and workers.

President Sanchez began discussion by asking Mr. Agyin what collaboration between the city and GLACVCD would look like to ensure cooperation and assistance from city staff. Various trustees weighed in, including Trustee Croft who commented the Board’s initial concerns in 2015 included the potential burden the City of Vernon would pose on the District’s resources. He is now in favor of annexing the city after reviewing key findings from the 2-year Out of Agency Service Agreement.

Trustee Wassem expressed concerns about the condition of the city’s infrastructure but was reassured that the city was working on addressing these issues.

Trustee Alvarado requested additional information from staff on mosquito abundance trends in the city over several years as well as more information regarding the cost of service to the city without the initial costs of surveying the area. He commented he was not opposed to annexation but needed to have more data and concrete commitments from the City of Vernon before making a decision on annexation to ensure the Board remained fiscally responsible.

Truc noted that LAFCO would not be in favor of extending the contract with the City of Vernon for another year without an annexation.

Trustee Santa Ines asked if there were any other cities within the District that resembled the City of Vernon in its residential to commercial property ratio that would help in determining the impact of annexing a city like Vernon. President Sanchez asked if the City of Vernon would be able give the District in kind contributions to subsidize some of its services.

A number of Trustees spoke up in favor of annexation, making arguments that doing so would benefit not only the residents of the City, but also those who travel to and from the city to work and those communities

surrounding the City. Trustee Heinrich pointed out that those who work in the city may live in surrounding communities that already pay the benefit assessment for vector control services and may have an expectation of those public health protections when traveling to Vernon to work.

Trustee Lara asked for clarification for next steps if the Board approved annexation and the potential to continue discussion for Vernon's commitments to the District. Truc explained that the annexation process can take up to a year with ample opportunity for the Board to consider additional information along the way before the annexation is finalized.

**Trustee Croft made a motion to proceed with the annexation. The motion was seconded by Trustee Wassem and approved; Trustees Alvarado, Shryock, and Aceituno voted no; Trustee Elias abstained.**

## 12. COMMITTEE REPORTS

### 12.1 Risk Management Committee

L. Gonzalez, Chair

12.1.a. Report on discussions and consideration of **Resolution 2019-11** Establishing a Reserve Fund and Target Maximum for Earthquake and Disaster Recovery. (*EXHIBIT J*) (**VOTE REQUIRED**)

12.1.b. Report on discussions regarding use of FY 19/20 earthquake funds to hire consultant for disaster preparedness plan development and implementation.

Chair Gonzales asked Truc to update the Board on the ongoing discussion regarding a reserve fund for disaster preparedness. The Committee recommended changes to the initial resolution to ensure funds could only be used for earthquake and disaster recovery by requiring a super majority from the Board to move any money outside of the reserve fund. The revised resolution directs staff to look into placing the funds into a trust account, sets a minimum yearly contribution of \$26,600 and caps the reserve at \$1.6 million.

*Recommendation: Support the adoption of Resolution 2019-11.*

**President Sanchez called for a motion to adopt Resolution 2019-11. A motion to adopt was made by Trustee Mowles and seconded by Trustee Gonzales. The motion was approved unanimously.**

## 13. STAFF PROGRAM REPORTS: JUNE 2019

### 10.1 Manager's Report

T. Dever, General Manager

Truc shared an award presented to the District by Government Technology Magazine and AT&T for the District's Operations Department and its leadership in technology innovation. Truc announced Kelly's retirement and invited the Trustees to a celebratory luncheon at the District on July 2. President Sanchez and Trustees thanked Kelly for all her hard work.

### 10.2 Scientific-Technical: (Staff Report A)

T. Dever, General Manager

In Susanne's absence, Truc was present to answer any questions from the Board.

### 10.3 Operations: (Staff Report B)

M. Daniel, Operations Dir.

Mark commented on the West Nile virus activity in the Coachella Valley and offered to answer questions about his report.

### 10.4 Community Affairs: (Staff Report C)

K. Middleton, Comm. Affairs Dir.

Kelly thanked the Board for their kind words in response to her retirement announcement and for their support throughout the years. Kelly updated the Board on staff changes within the Community Affairs Department, including the Education Program Coordinator position vacancy and onboarding of Community Liaisons.

10.5 Fiscal: (*Staff Report D*)

Carolyn offered to answer questions from the Board.

C. Weeks, Finance Director

10.6 Human Resources: (*Staff Report E*)

Richard offered to answer questions about his report.

R. Knott, Human Resources Dir.

10.7 Legal Counsel Report

Quinn had nothing to report.

Q. Barrow, Legal Counsel

**11. OTHER**

The Board may consider items not on the agenda provided that the Board complies with the Government Code (Brown Act) §54954.2(b).

President Sanchez wished to adjourn the meeting in the memory of Trustee Saleh's family members and declared a moment of silence.

**12. ADJOURNMENT**

The next Board of Trustees meeting will be scheduled on Thursday, August 8, 2019 at 7:00 PM at the District's headquarters at 12545 Florence Avenue, Santa Fe Springs.

**President Sanchez adjourned the meeting at 8:33 PM**