

**GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT  
MINUTES NO. 2019-04**

The meeting of the Board of Trustees of the Greater Los Angeles County Vector Control District was held at 7:00 p.m. on Thursday, April 11, 2019, at the District office at 12545 Florence Avenue, Santa Fe Springs, California.

**TRUSTEES PRESENT**

Melissa Ramoso, (*City of Artesia*)  
Sonny Santa Ines, (*City of Bellflower*)  
Pedro Aceituno, (*City of Bell Gardens*) \*7:15pm  
Dr. Jeff Wassem, (*City of Burbank*)  
Elito Santarina, (*City of Carson*)  
Mark Bollman, (*City of Cerritos*)  
Leonard Mendoza, (*City of Commerce*)  
Steve Tye, (*City of Diamond Bar*)  
Robert Kiefer, (*City of Downey*)  
Dan Medina, (*City of Gardena*)  
Jerry Walton, (*City of Glendale*)  
Luis Roa, (*City of Hawaiian Gardens*)  
Leonard Pieroni, (*City of La Cañada Flintridge*)  
Catherine Houwen, (*City of La Habra Heights*)  
Steve Croft, (*City of Lakewood*)  
Larry Mowles, (*City of La Mirada*)  
Steve Appleton, Vice-President (*City of Los Angeles*)  
Steven Goldsworthy, (*Los Angeles County*)  
Salvador Alatorre, (*City of Lynwood*)  
Ricardo Lara, (*City of Maywood*)  
Avik Cordeiro, (*City of Montebello*)  
Leonard Shryock, (*City of Norwalk*)  
Tom Hansen, (*City of Paramount*)  
Scott Kwong, (*City of San Marino*)  
Raul Elias, (*City of Pico Rivera*)  
Jesse H. Avila, (*City of San Fernando*)  
Heidi Heinrich, Sec.-Treasurer (*City of Santa Clarita*)  
Luis Gonzalez, (*City of Santa Fe Springs*)  
Robert Copeland, (*City of Signal Hill*)  
Hector Delgado, (*City of South El Monte*) \*7:04pm  
Denise Diaz, (*City of South Gate*)  
Josué Alvarado, (*City of Whittier*) \*7:33pm

**TRUSTEES ABSENT**

Ali Saleh, (*City of Bell*)  
Baru Sanchez, President (*City of Cudahy*)

**TRUSTEES ABSENT (EXCUSED)**

Marilyn Sanabria, (*City of Huntington Park*)  
Emily Holman (*City of Long Beach*)

**OTHERS PRESENT**

Truc Dever, *General Manager*  
Mark Daniel, *Director of Operations*  
Susanne Klueh, *Director of Scientific-Technical Services*  
Carolyn Weeks, *Director of Fiscal Operations*  
Richard Knott, *Director of Human Resources*  
Kelly Middleton, *Director of Community Affairs*  
Anais Medina Diaz, *Public Information Officer*  
Fernando Martinez, *Facilities and Fleet Maintenance Supervisor*  
Quinn Barrow, *Legal Counsel*

\* Denotes time of late arrival (vote tallies on agenda items reflect actual Trustees present at time of vote)

**1. CALL TO ORDER**

Vice-President Appleton called the meeting to order at 7:01 PM

**2. QUORUM (ROLL) CALL**

Following roll call, it was recorded that 29 Trustees were present and 7 were absent. Three Trustees arrived after roll call.

**3. INVOCATION**

Trustee Mowles gave the invocation.

**4. PLEDGE OF ALLEGIANCE**

Trustee Heinrich and her daughter Maddy led the pledge of allegiance.

**5. CORRESPONDENCE**

NONE

6. **INTRODUCTIONS**

(Introductions requested by staff or Trustees of persons attending the meeting are made at this time).

Truc introduced Roy Clarke from Richards, Watson, & Gershon who was in attendance at the meeting. She also introduced Richard Knott, the District's new Director of Human Resources, and provided him a few moments to introduce himself.

7. **PUBLIC COMMENT**

(This time is reserved for members of the public to address the Board relative to matters of business on and off the agenda. Comments will be limited to three minutes per person).

NONE

8. **CONSENT AGENDA (8.1-8.3)**

***VOTE REQUIRED***

8.1 Consideration of **Minutes 2019-03** of regular Board Meeting held March 14, 2019. (***EXHIBIT A***)

8.2 Consideration of **Resolution 2019-06** Authorizing Payment of Attached Requisition March 1, 2019 through March 31, 2019. (***EXHIBIT B***)

8.3 Consideration of District's FY 18/19 Goals Status Report for the third quarter. (***EXHIBIT C***)

*Summary: Upon adoption of the District's FY 18/19 Budget, the Board of Trustees requested a quarterly update on the status of departmental goals enumerated in the budget document.*

**Trustee Croft made a motion to approve the Consent Agenda. The motion was seconded by Trustee Mowles and approved unanimously with Trustee Heinrich abstaining from the minutes.**

9. **COMMITTEE REPORTS**

9.1 **Budget & Finance Committee** H. Heinrich, Chair

- Report on discussions and consideration of FY 18/19 budget adjustments for the purchase of additional equipment. (***EXHIBIT D***) (***VOTE REQUIRED***)

Chair Heinrich reported that the Committee met to discuss budget adjustments to the FY 18/19 budget requested by staff. The committee approved of the request and recommends the Board approve this item. **Trustee Santa Ines made a motion to approve the requested budget adjustment. The motion was seconded by Trustee Tye and approved unanimously.**

10. **STAFF PROGRAM REPORTS: MARCH 2019**

10.1 Manager's Report T. Dever, General Manager

Truc thanked Trustees Croft, Alvarado, and Holman for their participation at the MVCAC Legislative Day in Sacramento. Teams met with 16 Legislators and left materials with 7 others. Key topics discussed include invasive *Aedes* mosquitoes and AB 320 (Quirk) which requests recognizing the CA Surveillance Gateway in statute to ensure funding for this statewide vector control database this year and into the future.

10.2 Scientific-Technical: (Staff Report A) S. Kluh, Sci.-Tech Services Dir.

Susanne reported that the Department has begun mosquito trapping for the year, and were successful in securing chickens from a ranch in San Diego. Final approval from CDFA to transport the chickens into the Newcastle quarantine zone is pending.

10.3 Operations: (Staff Report B)

M. Daniel, Operations Dir.

Mark provided a short presentation regarding the management of invasive *Aedes* mosquitoes in addition to the ongoing management of *Culex* and WNV issues. Early season activities revolve around the aggressive management of *Culex* breeding sites which shifts as the season progresses to managing more cryptic sites as invasive *Aedes* populations begin to build. Staff expect to see increased *Aedes* activity in the San Fernando Valley this coming year.

Vice-President Appleton thanked Mark for providing this report to the Board highlighting programmatic challenges of significance to District operations. In response to Trustee Wassem's question, Susanne agreed to report the number of investigations per month related to imported cases of dengue, chikungunya, and Zika disease.

10.4 Community Affairs: (Staff Report C)

K. Middleton, Comm. Affairs Dir.

Kelly referenced her report, highlighting the new Escape Room program developed by the Education Program Coordinators as well as the Girl Scout Patch development project, both nearing completion. Kelly updated Trustees on the regional LA Dodger Campaign, and reported on a partnership between Los Altos High School in Hacienda Heights and the District. Students in the AP biology and physics classes worked to build a better mosquito trap and competed in Samsung's Solve for Tomorrow Technology Grants. We're thrilled to report that they made it to the semi-finals and were chosen to travel to New York to present their project. While they did not ultimately win, we will continue to work with them to develop this terrific new design in the hopes that they may become commercially available.

10.5 Fiscal: (Staff Report D)

C. Weeks, Finance Director

Carolyn offered to answer questions from the Board.

10.6 Human Resources: (Staff Report E)

R. Knott, Human Resources Dir.

Richard referred the report to Truc who noted that three Vector Control Specialists have been hired as well as the first wave of seasonal Mosquito Control Technicians.

10.7 Legal Counsel Report

Q. Barrow, Legal Counsel

**CLOSED SESSION: CONFERENCE WITH LEGAL COUNSEL (ANTICIPATED LITIGATION)** (Government Code Section 54956.9(d)(2)(e)(1))

A point has been reached where, in the opinion of the Trustee Board on the advice of the General Counsel, based upon existing facts and circumstances, there is a significant exposure to litigation against the District.

Number of Cases: 1

Pursuant to Government code 54956.9(d)(2)(e)(1), the Board entered closed session. Following their return, Quinn reported that the Board met on the topic azenized, and provided direction to Legal Counsel.

**11. OTHER**

The Board may consider items not on the agenda provided that the Board complies with the Government Code (Brown Act) §54954.2(b).

- Trustee Travel Reports:
  - Steve Croft
  - Emily Holman
  - Josué Alvarado

Trustee Croft thanked staff for all the planning arrangements and provided a recap of the meetings held. Speaker Rendon provided valuable recommendations with regards to AB 320, and was impressed with Anais who was attending for the first time on her ability to quickly learn and represent the District in meetings.

Trustee Alvarado reported on great meetings with Speaker Calderon and Senator Archuleta, noting the value of trained and qualified attendees which both help open doors and ensure District and City issues are heard. Trustee Holman will provide a report at the May 9 Board of Trustees Meeting.

**12. ADJOURNMENT**

The next Board of Trustees meeting will be scheduled on Thursday, May 9, 2019 at 7:00 PM at the District's headquarters at 12545 Florence Avenue, Santa Fe Springs.

**Vice-President Appleton adjourned the meeting at 8:28 PM**