

**GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT
MINUTES NO. 2019-03**

The meeting of the Board of Trustees of the Greater Los Angeles County Vector Control District was held at 7:00 p.m. on Thursday, March 14, 2019, at the District office at 12545 Florence Avenue, Santa Fe Springs, California.

TRUSTEES PRESENT

Melissa Ramoso, (*City of Artesia*)
Sonny Santa Ines, (*City of Bellflower*)
Pedro Aceituno, (*City of Bell Gardens*)
Dr. Jeff Wassem, (*City of Burbank*)
Elito Santarina, (*City of Carson*)
Mark Bollman, (*City of Cerritos*)
Leonard Mendoza, (*City of Commerce*)
Baru Sanchez, President (*City of Cudahy*)
Robert Kiefer, (*City of Downey*)
Dan Medina, (*City of Gardena*)
Luis Roa, (*City of Hawaiian Gardens*)
Marilyn Sanabria, (*City of Huntington Park*)
Leonard Pieroni, (*City of La Cañada Flintridge*)
Catherine Houwen, (*City of La Habra Heights*)
Steve Croft, (*City of Lakewood*)
Larry Mowles, (*City of La Mirada*)
Steve Appleton, Vice-President (*City of Los Angeles*)
Steven Goldsworthy, (*Los Angeles County*)
Salvador Alatorre, (*City of Lynwood*)
Ricardo Lara, (*City of Maywood*)
Avik Cordeiro, (*City of Montebello*)
Leonard Shryock, (*City of Norwalk*)
Tom Hansen, (*City of Paramount*)
Scott Kwong, (*City of San Marino*)
Raul Elias, (*City of Pico Rivera*)
Jesse H. Avila, (*City of San Fernando*)
Luis Gonzalez, (*City of Santa Fe Springs*)
Hector Delgado, (*City of South El Monte*)
Denise Diaz, (*City of South Gate*)
Josué Alvarado, (*City of Whittier*)

TRUSTEES ABSENT

Steve Tye, (*City of Diamond Bar*)
Jerry Walton, (*City of Glendale*)
Ali Saleh, (*City of Bell*)
Emily Holman (*City of Long Beach*)
Heidi Heinrich, Sec.-Treasurer (*City of Santa Clarita*)
Robert Copeland, (*City of Signal Hill*)

TRUSTEES ABSENT (EXCUSED)

OTHERS PRESENT

Truc Dever, *General Manager*
Mark Daniel, *Director of Operations*
Susanne Kluh, *Director of Scientific-Technical Services*
Carolyn Weeks, *Director of Fiscal Operations*
Kelly Middleton, *Director of Community Affairs*
Anais Medina Diaz, *Public Information Officer*
Fernando Martinez, *Facilities and Fleet Maintenance Supervisor*
Stephanie Cao, *Legal Counsel*
Sandro Mendoza, *AVI-SPL*
Danyelle Frakes-Lewis, *GIS/IT Help Desk*

* Denotes time of late arrival (vote tallies on agenda items reflect actual Trustees present at time of vote)

1. CALL TO ORDER

President Sanchez called the meeting to order at 7:04 PM

2. QUORUM (ROLL) CALL

Following roll call, it was recorded that 30 Trustees were present and 6 were absent. Trustee Holman was present for the Legislative Committee Meeting but unable to stay for the Board Meeting.

3. INVOCATION

Trustee Sanabria gave the invocation.

4. PLEDGE OF ALLEGIANCE

Trustee Appleton led the pledge of allegiance.

5. CORRESPONDENCE

NONE

6. **INTRODUCTIONS**

(Introductions requested by staff or Trustees of persons attending the meeting are made at this time).

Truc introduced Danyelle Frakes-Lewis, recently promoted to the District's GIS/IT Help Desk position, and provided her a few moments to introduce herself.

7. **PUBLIC COMMENT**

(This time is reserved for members of the public to address the Board relative to matters of business on and off the agenda. Comments will be limited to three minutes per person).

NONE

8. **CONSENT AGENDA (8.1-8.3)**

VOTE REQUIRED

- 8.1 Consideration of **Minutes 2019-02** of regular Board Meeting held February 14, 2019. (***EXHIBIT A***)
- 8.2 Consideration of **Resolution 2019-04** Authorizing Payment of Attached Requisition February 1, 2019 through February 28, 2019. (***EXHIBIT B***)
- 8.3 Consideration of **Resolution 2019-05** authorizing additional officers to invest money in the Local Agency Investment Fund (LAIF). (***EXHIBIT C***)

Summary: The District invests funds in LAIF and certain District officers have the authority to order the deposit or withdrawal of funds. This resolution updates the titles of the officers with such authority.

Kelly Middleton noted that administrative changes were made updating the minutes to correctly reflect the titles of the Executive Committee. **Trustee Croft made a motion to approve the Consent Agenda with the noted updates to the minutes. The motion was seconded by Trustee Bollman and approved unanimously.**

9. **COMMITTEE REPORTS**

9.1 **Legislative Committee**

S. Appleton, Chair

- Report on discussions of the formation of a Southern CA Vector Control Regional Political Action Committee
- Report on discussions regarding upcoming MVCAC Legislative Day agenda

Vice President and Committee Chair Appleton provided an update on issues potentially impacting vector control districts this year including stormwater treatment devices, the use of drones for pesticide applications, and the desire by the League of Cities to support local control over pesticide applications. Many Southern CA districts are interested in forming a regional political action committee to address issues directly impacting vector control districts in the area and General Manager, Truc Dever noted that staff are interested in identifying Trustees who may be interested in participating on this committee. Trustee Appleton reported that Mark Hall, the District's Urban Water Program Manager has been deeply involved in many of these regional issues and he has personally seen the both the need and value of this ongoing work with City of LA.

9.2 **Audit Committee**

P. Aceituno, Chair

- Consideration of extension of contractual services with Lance, Soll, & Lunghard, LLP for auditing services.
(EXHIBIT D) (VOTE REQUIRED)

Chair Aceituno reported that the Committee met to consider extending the contract for auditing services, and elected unanimously to conduct an RFP for auditing services in lieu of extending the contract. In response to questions from the Board, Chair Aceituno noted that the Committee felt an RFP was advisable since the District had used the same firm for the past 9 years. **Trustee Mowles made a motion to accept the Committee's recommendation to initiate an RFP for auditing services. The motion was seconded by Trustee Santarina and approved unanimously.**

10. STAFF PROGRAM REPORTS: FEBRUARY 2019

10.1 Manager's Report

T. Dever, General Manager

Truc noted that Form 700s have been provided for those that have not yet submitted them. Forms are due April 2nd. Truc reported on a recent inquiry from the County of Los Angeles requesting approval of tax waivers for those impacted by the recent Woolsey Fire. The requested waiver was signed and returned.

10.2 Scientific-Technical: (Staff Report A)

S. Kluh, Sci.-Tech Services Dir.

Susanne noted that the first mosquito traps of the season have been placed, and results will be available next week. Thankfully, she has likely secured sentinel chickens for the coming season pending transportation approval from CDPH in light of the ongoing Newcastle outbreak.

10.3 Operations: (Staff Report B)

M. Daniel, Operations Dir.

Mark provided a presentation highlighting recent training and consideration of active-shooter preparedness at the District. At Trustee Bollman's suggestion, Whittier PD was invited to inspect the facilities and recommended actions that could be taken to reduce risks. Whittier PD now has an iMAP of our facilities on file which will aid their rapid and effective response on site if ever needed.

10.4 Community Affairs: (Staff Report C)

K. Middleton, Comm. Affairs Dir.

Kelly referred Trustees to the Department report, and provided a brief recap of their recent attendance at the AMCA meeting. Trustees should have received the first press release of the season and are encouraged to check to see if they are receiving these.

10.5 Fiscal: (Staff Report D)

C. Weeks, Finance Director

Carolyn offered to answer questions on her report.

10.6 Human Resources: (Staff Report E)

Vacant, Human Resources Dir.

Truc reported that staff are currently recruiting numerous positions, and is happy to report that an offer made to a candidate for HR Director was accepted, and staff hope to have this vacancy filled shortly.

10.7 Legal Counsel Report

S. Cao, Legal Counsel

No Report.

11. OTHER

The Board may consider items not on the agenda provided that the Board complies with the Government Code (Brown Act) §54954.2(b).

- Trustee Conference Reports:
 - Jesse Avila – MVCAC Annual Meeting:

Trustee Avila reported on a very successful MVCAC meeting, noting that he met many others in the industry and was pleased with the quality of the interactions and true partnerships occurring among agencies. The importance of the work being done was realized, and he has challenged his City Council to participate in cooperative planning and problem solving to address the many water sources surrounding the community. He will also work with staff at the LA Cube to partner on future outreach efforts.

○ Scott Kwong – AMCA Annual Meeting:

Scott provided a thorough report about some of the key presentations he attended and encouraged others to take advantage of these opportunities in the future. Presentations on new treatment and trapping technologies, as well as sterile mosquito technologies using *Wolbachia* were shown to be very promising in the control of Dengue in SE Asia. To highlight the value of mosquito control, a presentation about the nearby NASA Space Center revealed a staff turnover rate of 57% in the 1950s and 1960s due to mosquito impacts. He was also excited by new technologies utilizing aerial photography and direct mailers to get compliance with swimming pool maintenance, and was impressed with the presentation given by Mark Daniel discussing stormwater treatment challenges.

President Sanchez thanked Trustees and Mark Daniel for their presentations and congratulated Danyelle on her promotion.

12. ADJOURNMENT

The next Board of Trustees meeting will be scheduled on Thursday, April 11, 2019 at 7:00 PM at the District's headquarters at 12545 Florence Avenue, Santa Fe Springs.

President Sanchez adjourned the meeting at 7:40 PM