

**GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT
MINUTES NO. 2018-09**

The regular meeting of the Board of Trustees of the Greater Los Angeles County Vector Control District held at 7:00 p.m. on Thursday, September 13, 2018, at the District office at 12545 Florence Avenue, Santa Fe Springs, California.

TRUSTEES PRESENT

Sally Flowers, (*City of Artesia*)
Pedro Aceituno, (*City of Bell Gardens*)
Dr. Jeff Wassem, (*City of Burbank*)
Mark Bollman, President (*City of Cerritos*)
Leonard Mendoza, (*City of Commerce*)
Baru Sanchez, Vice-President (*City of Cudahy*)
Robert Kiefer, (*City of Downey*)
Dan Medina, (*City of Gardena*)
Jerry Walton, (*City of Glendale*)
Barry Bruce, (*City of Hawaiian Gardens*) *7:06pm
Marilyn Sanabria, (*City of Huntington Park*)
Leonard Pieroni, (*City of La Cañada Flintridge*)
Catherine Houwen, (*City of La Habra Heights*)
Steve Croft, (*City of Lakewood*)
Larry Mowles, (*City of La Mirada*)
Emily Holman (*City of Long Beach*)
Steve Appleton, Sec.-Treasurer (*City of Los Angeles*)
Steven Goldsworthy, (*Los Angeles County*)
Salvador Alatorre, (*City of Lynwood*)
Eddie De La Riva (*City of Maywood*) *7:24 pm
Avik Cordeiro, (*City of Montebello*)
Leonard Shryock, (*City of Norwalk*)
Tom Hansen, (*City of Paramount*)
Raymin Herrera, (*City of San Fernando*)
Scott Kwong, (*City of San Marino*)
Heidi Heinrich, (*City of Santa Clarita*)
Hector Delgado, (*City of South El Monte*)

TRUSTEES ABSENT

Steve Tye, (*City of Diamond Bar*)
Bob Archuleta, (*City of Pico Rivera*)
Luis Gonzalez, (*City of Santa Fe Springs*)
Josué Alvarado, (*City of Whittier*)

TRUSTEES ABSENT (EXCUSED)

Ali Saleh, (*City of Bell*)
Sonny Santa Ines, (*City of Bellflower*)
Elito Santarina, (*City of Carson*)
Robert Copeland, (*City of Signal Hill*)
Denise Diaz, (*City of South Gate*)

OTHERS PRESENT

Truc Dever, *General Manager*
Mark Daniel, *Director of Operations*
Susanne Klueh, *Director of Scientific-Technical Services*
Kelly Middleton, *Director of Community Affairs*
Carolyn Weeks, *Director of Fiscal Operations*
Rakesha Thomas, *Director of Human Resources*
Fernando Martinez, *Facilities and Fleet Maint. Supervisor*
Quinn Barrow, *Legal Counsel*
Laurie LoFranco, Keenan & Associates
Tanya Cabot, Keenan & Associates

** Denotes time of late arrival (vote tallies on agenda items reflect actual Trustees present at time of vote)*

1. CALL TO ORDER

President Bollman called the meeting to order at 7:04 P.M.

2. QUORUM (ROLL) CALL

Following roll call, it was recorded that 25 Trustees were present and 11 were absent. Trustees Bruce and De La Riva arrived after roll call.

3. INVOCATION

Trustee Flowers gave the invocation.

4. PLEDGE OF ALLEGIANCE

Trustee Herrera led the Pledge of Allegiance.

5. CORRESPONDENCE

NONE

6. INTRODUCTIONS

General Manager Truc Dever introduced Laurie LoFranco and Tanya Cabot from Keenan & Associates, as well as Vector Control Specialist, Alan O'Connell who was in the audience.

7. **PUBLIC COMMENT**

(This time is reserved for members of the public to address the Board relative to matters of business on and off the agenda. Comments will be limited to three minutes per person).

NONE

8. **CONSENT AGENDA (8.1-8.4)**

VOTE REQUIRED

8.1 Consideration of **Minutes 2018-08** of regular Board Meeting on August 9, 2018. (***EXHIBIT A***)

8.2 Consideration of **Resolution 2018-15** Authorizing Payment of Attached Requisition August 1, 2018 through August 31, 2018. (***EXHIBIT B***)

8.3 Consideration of Negotiated Tax Exchange Resolutions (NTERs) from the Los Angeles County Department of Public Works in conjunction with annexations of Petitions Number 34-515, 12-216, 22-316, 35-416 and Project Tract #71925. These Resolutions requests GLACVCD allocate .000007437 of its current 0.0167% share and .000006006 of its current 0.0293% share of property tax to support services to the areas being annexed to the County Lighting Maintenance District 1687. (***EXHIBIT C & D***)

Analysis: The applicant requested annexation of property into the County Lighting District No. 1687 in order provide street lighting services. The annexation process requires that a resolution for property tax revenue exchange be adopted by all the affected local agencies before an annexation may be approved. These requests are similar to many received from the county sanitation districts and public works in the past. By sharing the property tax increment with the District resulting from these annexations, GLACVCD will not lose any existing ad valorem tax revenue it currently receives from the affected territories. GLACVCD would only be giving up a portion of the revenues it would receive on increased assessed valuation.

8.4 Review and consideration of District's FY 2018-2019 Investment Policy and **Resolution 2018-16** (***EXHIBIT E***)

A motion to approve the Consent Agenda was made by Trustee Croft, seconded by Trustee Sanabria, and approved unanimously with Trustees Hansen, Heinrich, and Sanchez abstaining from the minutes.

9. **ANNOUNCEMENT OF TRUSTEES' TERM OF OFFICE TO EXPIRE JANUARY 7, 2019**

Summary: The General Manager has mailed correspondence advising the following named governing bodies that the two or four year term of office of its representative will expire at 12 p.m. on January 7, 2019, and has requested that they reappoint the trustee representative or successor for the next two or four year term of the office according to Division 3, Chapter 1, Article 3, Sections 2024 et. seq. of the State Health and Safety Code.

Trustee Representative

*Sally Flowers
Pedro Aceituno
Jeff Wasseem
Baru Sanchez
Barry Bruce
Marilyn Sanabria
Eddie De La Riva
Leonard Shryock
Tom Hansen
Bob Archuleta
Heidi Heinrich
Robert Copeland*

Governing Body

*City of Artesia
City of Bell Gardens
City of Burbank
City of Cudahy
City of Hawaiian Gardens
City of Huntington Park
City of Maywood
City of Norwalk
City of Paramount
City of Pico Rivera
City of Santa Clarita
City of Signal Hill*

Truc reported that notices will be sent to cities listed requesting an appointment/reappointment before the January 2019 Board of Trustees Meeting.

10. COMMITTEE REPORTS

10.1 Personnel Committee

S. Croft, Chair

10.1.a Personnel Committee Presentation and discussion regarding PEMHCA Minimum Contribution and Tier IV Benefit Options

- Consideration of **Resolution No. 2018-17** “Fixing the Employer Contribution at an Equal Amount for Employees and Annuitants Under the Public Employees’ Medical and Hospital Care Act.” (*EXHIBIT F*) (*VOTE REQUIRED*)
- Consideration of **Resolution No. 2018-18** “Electing to Rescind Health Benefit Vesting Under Section 22893 of the Public Employees’ Medical and Hospital Care Act.” (*EXHIBIT G*) (*VOTE REQUIRED*)

Chair Croft reported that the Personnel Committee met and reviewed the two resolutions presented and discussed the procedures and timeline needed to create and implement the Tier IV benefit option. The committee recommended an effective date of January 1, 2019. Staff will hold off on hiring six of the new positions until this Tier can be finalized. In addition, staff will need to update, and the Board will need to approve, a revised Section 125 Plan to define the cafeteria plan at an upcoming meeting.

Laurie LoFranco from Keenan & Associates provided a presentation to the Board regarding the implementation of the PEMHCA minimum contribution and how it would impact retiree medical benefits. She recapped information provided last month. To move forward, the Board must consider and approve the resolutions presented approving the PEMHCA minimum contribution and rescind the vesting schedule resolution for Tiers II and III with CalPERS. This does not alter any internal vesting schedule, it only releases it within CalPERS so that they can implement the PEMHCA minimum policy. A cafeteria plan will need to be evaluated and approved at a future meeting as well as the updated Section 125 Plan with the IRS to reflect changes the District is making. The Board will also need to establish a health reimbursement arrangement (HRA) and contract with Mid America as the administrator to reimburse current retirees. Current retirees and employees will see no change; there will only be a change in the process of how their benefits are paid upon retirement. Laurie offered to answer questions from the Board.

In response to questions from Trustee Flowers, Laurie clarified the process using Mid America, and noted that the Board may wish to consider if current employees could opt-in to the Tier IV benefit structure. The Committee supported using a 5-year vesting schedule for the HRA for new hires as is common among agencies. Chair Croft reported that staff will be surveying neighboring agencies and evaluating a competitive benefits structure for Tier IV employees which will be reviewed in October. Trustee Flowers thanked Laurie for her assistance with this program.

Chair Croft made a motion to approve Resolutions 2018-17 and 2018-18 which was seconded by Trustee Sanabria and approved unanimously, with Trustee Alatorre abstaining.

11. STAFF PROGRAM REPORTS: AUGUST 2018

11.1 Manager’s Report

T. Dever, General Manager

Truc thanked Keenan & Associates and the Board for their efforts and thoughtful discussions as the District worked through this process. The District is setting records with regards to the number of service requests that are being received, and the District has not yet reached the expected peak for the summer. Invasive *Aedes* are presenting a huge impact on staff’s ability to provide timely services. Recent efforts working with LA City

Councilman Mitch Englander has helped address numerous long-term problematic infrastructure issues, and Truc encouraged Trustees to work with their cities to motivate similar repairs.

11.2 Scientific-Technical: (*Staff Report A*)

S. Klueh, Sci.-Tech Services Dir.

Susanne reported that the year continues to be mild with regards to WNV, and staff have only collected positive samples from the San Fernando Valley area so far this year. In response to Trustee Wassem's question, Susanne discussed the process of diagnosing and reporting imported cases and the inherent delays, and expressed concern that the risk of local transmission is not small. Trustee Holman noted that the County has reported numerous imported cases already this year, including 3 from Long Beach alone.

11.3 Operations: (*Staff Report B*)

M. Daniel, Operations Dir.

Mark reported that staff are working very hard to adjust to the terrific increase in SR's, shifting schedules and working on their days off to address the workload. Of the nearly 1,400 service requests received last month, approximately 900 were calls for assistance with *Aedes*. Fernando provided a brief update on improvements and minor repairs to the SWAT Lab in response to Trustee Cordeiro's question.

11.4 Community Affairs: (*Staff Report C*)

K. Middleton, Comm. Affairs Dir.

Kelly announced that an offer has been made and accepted by a candidate to fill the vacant EPC position, and they hope to have that person onboard very soon. Interviews are ongoing for the vacant PIO position. Last month was a banner month for media attention, noting that reporters are covering the story in response to increased mosquito traffic on social media. Spanish language outreach began in LA Times Español and Hoy in partnership with SGVMVCD and will continue through October. As part of a regional partnership, staff will be hosting a 3-day outreach to the LA County FairKids program, expecting approximately 60,000 students over the 3-day period.

11.5 Fiscal: (*Staff Report D*)

C. Weeks, Finance Director

Carolyn offered to answer questions from the Board.

10.6 Human Resources: (*Staff Report E*)

R. Thomas, Human Resources Dir.

Rakesha thanked the Board for working with staff on the Tier IV project, and reminded them to complete their harassment and ethics training. Trustees are encouraged to attend employee appreciation day, October 18th to thank staff for their hard work this year. Trustee Medina has offered to serve as a DJ for the appreciation day.

11.7 Legal Counsel Report

S. Cao, Legal Counsel

Quinn invited attendees to join him in Long Beach for a reception hosted by his firm after the meeting.

12. **OTHER**

The Board may consider items not on the agenda provided that the Board complies with the Government Code (Brown Act) §54954.2(b).

13. **ADJOURNMENT**

The next Board of Trustees meeting will be scheduled on Thursday, October 11th at the District's headquarters at 12545 Florence Avenue, Santa Fe Springs.

President Bollman announced that Trustee Herrera will be resigning his seat on the Board following this meeting to pursue another position. The Board thanked him for his service to the District.

President Bollman adjourned the meeting at 7:56 p.m.