

**GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT
MINUTES NO. 2018-12**

The regular meeting of the Board of Trustees of the Greater Los Angeles County Vector Control District held at 7:00 p.m. on Thursday, December 13, 2018, at the District office at 12545 Florence Avenue, Santa Fe Springs, California.

TRUSTEES PRESENT

Sally Flowers, (*City of Artesia*)
Ali Saleh, (*City of Bell*)
Sonny Santa Ines, (*City of Bellflower*)
Pedro Aceituno, (*City of Bell Gardens*)
Dr. Jeff Wassem, (*City of Burbank*)
Elito Santarina, (*City of Carson*)
Mark Bollman, President (*City of Cerritos*)
Baru Sanchez, Vice-President (*City of Cudahy*)
Robert Kiefer, (*City of Downey*)
Dan Medina, (*City of Gardena*)
Jerry Walton, (*City of Glendale*)
Marilyn Sanabria, (*City of Huntington Park*)
Leonard Pieroni, (*City of La Cañada Flintridge*)
Catherine Houwen, (*City of La Habra Heights*)
Steve Croft, (*City of Lakewood*)
Larry Mowles, (*City of La Mirada*)
Emily Holman (*City of Long Beach*)
Steve Appleton, Sec.-Treasurer (*City of Los Angeles*)
Steven Goldsworthy, (*Los Angeles County*)
Salvador Alatorre, (*City of Lynwood*)
Eddie De La Riva (*City of Maywood*)
Avik Cordeiro, (*City of Montebello*)
Leonard Shryock, (*City of Norwalk*)
Tom Hansen, (*City of Paramount*)
Jesse H. Avila, (*City of San Fernando*)
Scott Kwong, (*City of San Marino*)
Heidi Heinrich, (*City of Santa Clarita*)
Luis Gonzalez, (*City of Santa Fe Springs*)
Hector Delgado, (*City of South El Monte*)
Denise Diaz, (*City of South Gate*)

TRUSTEES ABSENT

Leonard Mendoza, (*City of Commerce*)
Barry Bruce, (*City of Hawaiian Gardens*)
Bob Archuleta, (*City of Pico Rivera*)
Robert Copeland, (*City of Signal Hill*)
Steve Tye, (*City of Diamond Bar*)
Josué Alvarado, (*City of Whittier*)

TRUSTEES ABSENT (EXCUSED)

None

OTHERS PRESENT

Truc Dever, *General Manager*
Mark Daniel, *Director of Operations*
Susanne Kluh, *Director of Scientific-Technical Services*
Kelly Middleton, *Director of Community Affairs*
Anais Medina Diaz, *Public Information Officer*
Carolyn Weeks, *Director of Fiscal Operations*
Rakesha Thomas, *Director of Human Resources*
Fernando Martinez, *Facilities and Fleet Maintenance Supervisor*
Quinn Barrow, *Legal Counsel*
Laurie LoFranco, *Keenan & Associates*

** Denotes time of late arrival (vote tallies on agenda items reflect actual Trustees present at time of vote)*

1. CALL TO ORDER

President Bollman called the meeting to order at 7:02 P.M.

2. QUORUM (ROLL) CALL

Following roll call, it was recorded that 30 Trustees were present and 6 were absent.

3. INVOCATION

Trustee Medina gave the invocation.

4. PLEDGE OF ALLEGIANCE

Trustee Kiefer led the pledge of allegiance.

5. CORRESPONDENCE

NONE

6. **INTRODUCTIONS**

(Introductions requested by staff or Trustees of persons attending the meeting are made at this time).

- Jamie Dee-Hebein Salazar: Human Resources Assistant

HR Director Rakesha Thomas introduced Jamie and gave her a few moments to introduce herself to the Board.

7. **PUBLIC COMMENT**

(This time is reserved for members of the public to address the Board relative to matters of business on and off the agenda. Comments will be limited to three minutes per person).

NONE

8. **CONSENT AGENDA (8.1-8.5)**
VOTE REQUIRED

8.1 Consideration of **Minutes 2018-11** of regular Board Meeting held November 8, 2018. (***EXHIBIT A***)

8.2 Consideration of **Resolution 2018-21** Authorizing Payment of Attached Requisition November 1, 2018 through November 30, 2018. (***EXHIBIT B***)

8.3 Consideration of **Resolution 2018-22** approving contract amendments between the District and Joan Stein Jenkins, Esquire for Administrative Hearing Officer services. (***EXHIBIT C***)

Summary: Last year, as part of our Nuisance Abatement Procedures, the District entered into agreements for administrative hearing officer services with Joan Stein Jenkins, Esq. This resolution seeks to extend the terms of the agreements for one additional year.

8.4 Consideration of **Resolution 2018-23** approving contract amendments between the District and the Law Offices of Kevin Gres for Administrative Hearing Officer services. (***EXHIBIT D***)

Summary: Last year, as part of our Nuisance Abatement Procedures, the District entered into agreements for administrative hearing officer services The Law Offices of Kevin Gres. This resolution seeks to extend the terms of the agreements for one additional year.

8.5 Consideration of **Resolution 2018-24** amending certain provisions of the District's Articles and Bylaws governing mandatory training for Board of Trustee Members. (***EXHIBIT E***)

Summary: On November 8, 2018, the Board directed staff to prepare an amendment to the Trustee bylaws to give the District the authority to terminate a Trustee who does not complete state mandatory training in sexual harassment prevention. The proposed resolution amends the bylaws accordingly, and also confers the same authority to the District to terminate a Trustee who does not complete state mandatory ethics training, as required by our auditor.

Trustee Wassem asked to pull item 8.5 for further discussion. A motion to approve the Consent Agenda items 8.1-8.4 was made by Trustee Mowles, seconded by Trustee Santarina, and approved unanimously with Trustees Diaz and Flowers abstaining.

Trustee Wassem initiated discussion on item 8.5. In response to his concern, Truc noted that a city would only be notified and a replacement Trustee requested if the Board could not get compliance with state-mandated training requirements. In response to questions and comments from Trustee Goldsworthy and Appleton, **a motion was made by Trustee Goldsworthy and seconded by Trustee Kiefer, to approve item 8.5 with amendments to resolution items 10.1.1 and 10.1.2 requiring compliance within statutory guidelines. The**

motion was approved with Trustees Heinrich and Mendoza voting no. Truc noted that staff will ensure Trustees receive at least 30 days' notice prior to certificate expiration, and will send out notification to all Trustees regarding the status of their training compliance. In response to a request by Trustee Sanchez, a training compliance accounting for all Trustees will be provided at the next Board of Trustees Meeting.

9. **CONSIDERATION OF 2 TRUSTEES TO ATTEND THE 87TH ANNUAL MOSQUITO AND VECTOR CONTROL ASSOCIATION OF CALIFORNIA (MVCAC) MEETING IN BURLINGAME, CALIFORNIA, FEBRUARY 3-6, 2019 (EXHIBIT F)**

Kelly Middleton provided a recap for both items 9 and 10, noting that new Trustees, or those that have not attended a meeting prior are encouraged to attend to learn more about the industry and challenges faced by agencies across the Nation.

Trustees Kiefer and Avila expressed an interest in attending. Trustees Scott and Houwen are interested in attending if either Trustee Kiefer or Avila become unavailable.

10. **CONSIDERATION OF 2 TRUSTEES TO ATTEND THE 85TH ANNUAL AMERICAN MOSQUITO CONTROL ASSOCIATION (AMCA) MEETING IN ORLANDO, FLORIDA, FEBRUARY 25-MARCH 1, 2019 (EXHIBIT G)**

Trustees Sanchez and Kwong expressed an interest in attending. Trustee Croft will attend if either Trustee are unable to attend.

11. **COMMITTEE REPORTS**

11.1 **Personnel Committee**

S. Croft, Chair

11.1.a. Presentation of Tier IV Benefits Proposal

11.1.b. Review and consideration of **Resolution 2018-25** establishing Employee Benefit Program and Post-Employment Matrices for new employees.
(EXHIBIT H) (VOTE REQUIRED)

11.1.c. Review and consideration of **Resolution 2018-26** establishing Employee Benefit Program and Post-Employment Matrices for current employees.
(EXHIBIT I) (VOTE REQUIRED)

Chair Croft provided a recap regarding the Committee discussions and ratification of Resolutions 2018-25 and 2018-26 for Tier IV and Tiers I-III respectively. Laurie LoFranco from Keenan & Associates provided a presentation to the Board of Trustees. Implementation of a Tier IV structure for employees hired after January 1, 2019 is projected to save the District approximately \$17 million in post-employment liabilities in the next 20 years. Benefits will remain unchanged for current employees and retirees. Over the past 3 months, staff accomplished many significant goals. The Tier IV benefits structure was created and approved, a Resolution was filed and accepted by CalPERS, the District's benefits matrices and Section 125 documents were revised in keeping with these changes, and a cafeteria plan and health reimbursement savings arrangement were created to implement the changes and ensure competitiveness in the workforce. Current retirees have been contacted and meetings held to explain changes in how their benefits would be paid into the future. Laurie thanked both staff and the Board for their thoughtful and comprehensive approach to this process. In response to a question by Trustee Wassem, Laurie noted that approximately 85% of public agencies have already implemented reduced benefit programs of this type.

Chair Croft noted that the Personnel Committee voted unanimously to bring this forward for consideration and approval by the Board, and made a motion to approve Resolutions 2018-25 and 2018-26. The motion was seconded by Trustee Sanabria and approved, with Trustee Alatorre voting no.

12. STAFF PROGRAM REPORTS: NOVEMBER 2018

12.1 Manager's Report

T. Dever, General Manager

Truc thanked Laurie and the Board for their hard work, consideration, and approval of the Tier IV benefits structure. Truc provided an update regarding a question raised last month, noting that withdrawing from the current CalPERS retirement program is doable, however very complicated and cost prohibitive. If the Board wishes to consider this further, it would need to be addressed at a later date by the Personnel Committee after the new Committee makeup has been ratified in February. There was no further discussion from the Board on this topic. She then offered to answer any questions from the Board.

12.2 Scientific-Technical: (Staff Report A)

S. Kluh, Sci.-Tech Services Dir.

Susanne wished everyone a happy holiday, and offered to answer any questions.

12.3 Operations: (Staff Report B)

M. Daniel, Operations Dir.

Mark echoed Susanne's best wishes, and noted that staff are taking advantage of the season to take some much needed time off.

12.4 Community Affairs: (Staff Report C)

K. Middleton, Comm. Affairs Dir.

Kelly offered to answer questions about her report, and then showed the Board a short video produced by Heather Hyland, and shared with staff at our recent Holiday Pot Luck.

12.5 Fiscal: (Staff Report D)

C. Weeks, Finance Director

Carolyn offered to answer questions on her report.

12.6 Human Resources: (Staff Report E)

R. Thomas, Human Resources Dir.

Rakesha welcomed Jamie to the District and thanked Laurie for assisting the District in moving forward. After January 1st, HR will begin moving forward with the recruitments for the remaining positions approved in the current budget.

12.7 Legal Counsel Report

Q. Barrow, Legal Counsel

No Report. Quinn wished everyone a very happy holiday season.

13. OTHER

The Board may consider items not on the agenda provided that the Board complies with the Government Code (Brown Act) §54954.2(b).

President Bollman noted that several Trustees may not be returning next year and provided them with an opportunity to address the Board if they chose to do so.

Sally Flowers noted that this is likely her last meeting, having served on the Board for approximately 20 years. Trustee Appleton thanked Sally for her service which was received with a round of applause.

14. ADJOURNMENT

The next Board of Trustees meeting is scheduled on Thursday, January 10, 2019 at 7:00 PM at the District's headquarters at 12545 Florence Avenue, Santa Fe Springs.

President Bollman adjourned the meeting at 8:01 PM.