

**GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT
MINUTES NO. 2018-04**

The regular meeting of the Board of Trustees of the Greater Los Angeles County Vector Control District held at 7:00 p.m. on Thursday, April 12, 2018, at the District office at 12545 Florence Avenue, Santa Fe Springs, California.

TRUSTEES PRESENT

Sally Flowers, (*City of Artesia*)
Ali Saleh, (*City of Bell*)
Sonny Santa Ines, (*City of Bellflower*)
Pedro Aceituno, (*City of Bell Gardens*)
Dr. Jeff Wasseem, (*City of Burbank*)
Elito Santarina, (*City of Carson*)
Mark Bollman, President (*City of Cerritos*)
Leonard Mendoza, (*City of Commerce*) *7:05 PM
Baru Sanchez, Vice-President (*City of Cudahy*)
Steve Tye, (*City of Diamond Bar*)
Robert Kiefer, (*City of Downey*)
Dan Medina, (*City of Gardena*)
Jerry Walton, (*City of Glendale*)
Barry Bruce, (*City of Hawaiian Gardens*)
Catherine Houwen, (*City of La Habra Heights*)
Steve Croft, (*City of Lakewood*)
Larry Mowles, (*City of La Mirada*)
Steve Appleton, Sec.-Treasurer (*City of Los Angeles*)
Steven Goldsworthy, (*Los Angeles County*)
Salvador Alatorre, (*City of Lynwood*)
Eddie De La Riva (*City of Maywood*)
Avik Cordeiro, (*City of Montebello*)
Leonard Shryock, (*City of Norwalk*)
Tom Hansen, (*City of Paramount*)
Bob Archuleta, (*City of Pico Rivera*)
Raymin Herrera, (*City of San Fernando*)
Scott Kwong, (*City of San Marino*)
Heidi Heinrich, (*City of Santa Clarita*)
Luis Gonzalez, (*City of Santa Fe Springs*)
Robert Copeland, (*City of Signal Hill*)
Hector Delgado, (*City of South El Monte*)
Denise Diaz, (*City of South Gate*)

TRUSTEES ABSENT

Marilyn Sanabria, (*City of Huntington Park*)
Leonard Pieroni, (*City of La Cañada Flintridge*)
Emily Holman (*City of Long Beach*)
Josué Alvarado, (*City of Whittier*)

TRUSTEES ABSENT (EXCUSED)

None

OTHERS PRESENT

Truc Dever, *General Manager*
Mark Daniel, *Director of Operations*
Susanne Kluh, *Director of Scientific-Technical Services*
Kelly Middleton, *Director of Community Affairs*
Carolyn Weeks, *Director of Fiscal Operations*
Rakesha Thomas, *Director of Human Resources*
Fernando Martinez, *Facilities and Fleet Maint. Supervisor*
Quinn Barrow, *Legal Counsel*
Amit Katzir, *Liebert Cassidy Whitmore*

** Denotes time of late arrival (vote tallies on agenda items reflect actual Trustees present at time of vote)*

1. **CALL TO ORDER**
President Bollman called the meeting to order at 7:10 P.M.
2. **QUORUM (ROLL) CALL**
Following roll call, it was recorded that 32 Trustees were present and 4 were absent.
3. **INVOCATION**
Trustee Santa Ines gave the invocation.
4. **PLEDGE OF ALLEGIANCE**
Trustee Mowles led the Pledge of Allegiance.
5. **CORRESPONDENCE**
Secretary Appleton provided a report on two correspondences:

- The District received a letter from Rhiannon Jones, Manager at Merced County Mosquito Abatement District, thanking Truc, Susanne, and other staff for their tremendous assistance and time spent helping them improve their invasive *Aedes* program.
- LA LAFCO provided correspondence announcing that Jerry Gladbach was elected to fill the Special District LAFCO Representative position, and Joseph Ruzicka was elected as the Alternate.

6. INTRODUCTIONS

General Manager Truc Dever welcomed Raymin Herrera who was appointed to fill the unfinished term of Nina Herrera in San Fernando. Raymin introduced Sylvia Ballin, his mother-in-law and Mayor of the City of San Fernando, who was in attendance to congratulate him. Trustee Flowers noted that Mayor Ballin also serves on the MWD Board of Directors, and is a past Trustee to this Board. Truc also introduced Amit Katzir, special counsel with Liebert Cassidy Whitmore, and staff members Tom Griep and Alan Shaffer.

7. PUBLIC COMMENT

(This time is reserved for members of the public to address the Board relative to matters of business on and off the agenda. Comments will be limited to three minutes per person).

NONE

8. CONSENT AGENDA (8.1-8.4)

VOTE REQUIRED

8.1 Consideration of **Minutes 2018-03** of regular Board Meeting continued to on March 8, 2018. (***EXHIBIT A***)

8.2 Consideration of **Resolution 2018-06** Authorizing Payment of Attached Requisition March 1, 2018 through March 31, 2018. (***EXHIBIT B***)

8.3 Consideration of Joint Tax Sharing Resolution (JTSR) from the County Sanitation Districts of Los Angeles County in conjunction with annexation number SCV-1093. This Resolution requests GLACVCD allocate 0.0000057 of its current 0.0322% share of property tax resulting in a net share of 0.0317% to support services to the areas being annexed to the County Sanitation District. (***EXHIBIT C***)

Analysis: The applicant requested annexation of property into the Santa Clarita Valley Sanitation District in order to receive off-site sewage disposal services. The annexation process requires that a resolution for property tax revenue exchange be adopted by all the affected local agencies before an annexation may be approved. These requests are similar to many received from the county sanitation districts and public works in the past. By sharing the property tax increment with the District resulting from these annexations, GLACVCD will not lose any existing ad valorem tax revenue it currently receives from the affected territories. GLACVCD would only be giving up a portion of the revenues it would receive on increased assessed valuation.

8.4 Consideration of District's FY 17/18 Goals Status Report for the third quarter.

Summary: Upon adoption of the District's FY 17/18 Budget, the Board of Trustees requested a quarterly update on the status of departmental goals enumerated in the budget document.

(***EXHIBIT D***)

President Bollman called for a motion on the Consent Agenda. A motion to approve the Consent Agenda was made by Trustee Mowles, seconded by Trustee Santarina, and approved unanimously.

9. CONSIDERATION OF REQUEST BY LOS ANGELES LAFCO TO INITIATE ANNEXATION OF VARIOUS PARCELS IN LOS ANGELES COUNTY INTO GLACVCD SERVICE AREA

(***EXHIBIT E***) (***VOTE REQUIRED***)

Summary: A long-term, comprehensive effort was initiated in 2015 by LA LAFCO to identify developed portions of Los Angeles County that were not receiving service by a vector control district, and facilitate annexations to eliminate gaps in coverage. Further reviews in 2017 identified additional service gaps and logical boundary adjustments that would ensure effective coverage to populated areas throughout the county. LA LAFCO has requested the District consider annexing additional areas and parcels identified into our service area.

Truc provided a brief report on a more recent LAFCO request to annex additional areas to clean up boundary gaps and include newer developments within existing member cities. The initial request would have required separate annexation applications with LAFCO fees totaling more than \$110,000. After further discussions with LAFCO, the LAFCO Commission voted unanimously to waive the LAFCO fees for all vector control districts seeking annexations in LA County. Additional annexation expenses related to State Board of Equalization and County Assessors fees would total approximately \$35,800. This annexation would bring an additional 5,295 parcels to the District, resulting in approximately \$47,496 in benefit assessment revenue the first year at the current rate.

After questions regarding parcels that fall in the city of Compton, Truc reported that both Districts agree that those should be annexed into the Compton Creek MAD. Trustee Croft requested staff evaluate the feasibility of fee waivers for the additional Board of Equalization and Assessors fees. Dr. Wassem suggested staff also evaluate the feasibility of fee waivers for the city of Vernon if the District proceeds with this process. After further discussion, **Trustee Croft made a motion to direct staff to request additional fee waivers, estimate any additional costs related to mapping, and bring the item back to the Board for reconsideration. The motion was seconded by Trustee Tye. Trustee Sanchez clarified that, as per prior discussion, the motion excludes the Compton parcels. The motion was approved unanimously.**

10. CLOSED SESSION: CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION
Government Code Section 54956.9(d)(2)

A point has been reached where, in the opinion of the Board on the advice of legal counsel, based on existing facts and circumstances, there is a significant exposure to litigation against the District.

Number of cases: 4

Legal Counsel Quinn Barrow read the agenda item and directed the Board to enter the Closed Session. Upon return, Quinn reported the District gave direction to Legal Counsel. No other reportable action was taken.

11. COMMITTEE REPORTS

11.1 Personnel Committee

S. Croft, Chair

- 11.1.a. Discussion and Consideration of **Resolution 2018-07: A Resolution of the Board of Trustees of the Greater Los Angeles County Vector Control District regarding Spousal and Dependent Dental and Vision Benefits Upon Death of District Employees and Retirees. (EXHIBIT E) (VOTE REQUIRED)**

Chair Croft reported that the Committee met to reconsider this resolution, and recommends approval with the amended cessation date of August 1, 2018. **Chair Croft made a motion to approve Resolution 2018-07. The motion was seconded by Trustee Archuleta, and approved by a 30 to 2 vote, with no votes recorded from Trustees Wassem and Alatorre.**

11.2 Risk Management Committee

S. Santa Ines, Chair

- 11.2.a Discussion of District Earthquake Insurance Coverage Price Indication

Chair Santa Ines reported that the Committee reviewed the earthquake insurance coverage proposal and directed staff to conduct a comprehensive risk assessment, and bring back a recommendation to the Committee for both earthquake and flood insurance.

12. STAFF PROGRAM REPORTS: MARCH 2018

12.1 Manager's Report

T. Dever, General Manager

Truc reported that the Budget & Finance Committee will hold their first meeting April 13th to review the draft budget spreadsheets, and hopes to bring the budget to the full Board in May. Truc asked Fernando to provide a brief report on the Boardroom upgrades over the past month, highlighting all the hard work put in by both maintenance and IT staff.

12.2 Scientific-Technical: (Staff Report A)

S. Kluh, Sci.-Tech Services Dir.

Susanne had nothing to add to her report, and offered to answer any questions from the Board.

12.3 Operations: (Staff Report B)

M. Daniel, Operations Dir.

Mark showcased a recent project staff undertook highlighting an integrated vector management approach: the removal of vegetation in a clogged drainage creating mosquito breeding habitat. This approach will significantly reduce the requirement for regular pesticide treatments through the course of the summer. Mark answered additional questions from the Board regarding property ownership, required maintenance, and invasive species control.

12.4 Community Affairs: (Staff Report C)

K. Middleton, Comm. Affairs Dir.

Kelly thanked President Bollman for providing District information at several recent events in the city of Cerritos. April 15-22 is California's Mosquito Awareness Week, signifying the beginning of mosquito season and an official kick off to our outreach campaigns. Information will be sent to city managers offering resources and requesting assistance with outreach. A regional outreach campaign is being planned for this summer, and a letter will be sent to pool owners who typically let them go 'green' during the winter months to motivate them to clean them up. Kelly also provided a brief report on upcoming events in partnership with LA County Department of Public Health and their Promotores partners. In response to Trustee Tye's question, Kelly agreed the significant drop in website traffic was in large part due to the current vacancy in the department. Staff are working to fill this position and plan to schedule interviews in the coming weeks.

12.5 Fiscal: (Staff Report D)

C. Weeks, Finance Director

Carolyn had nothing to add to her report. In response to Trustee Alatorre's question, Carolyn clarified that an actuary report for OPEB is required every two years to include in the audit financial statement to calculate the District's liability. President Bollman thanked Carolyn for adding a description of accounting terms in her report.

12.6 Human Resources: (Staff Report E)

R. Thomas, Human Resources Dir.

Rakesha reported that more than 70 applications were received for the PIO position, and staff was working to review them at this time.

12.7 Legal Counsel Report

Q. Barrow, Legal Counsel

Quinn had no report.

13. OTHER

The Board may consider items not on the agenda provided that the Board complies with the Government Code (Brown Act) §54954.2(b).

14. ADJOURNMENT

The next Board of Trustees meeting will be scheduled for Thursday, May 10th at 7:00 p.m. at the District's headquarters at 12545 Florence Avenue, Santa Fe Springs.

President Bollman adjourned the meeting at 8:25 p.m.