

**GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT
MINUTES NO. 2017-04**

The regular meeting of the Board of Trustees of the Greater Los Angeles County Vector Control District was held at 7:00 p.m. on Thursday, April 13, 2017, at the District office at 12545 Florence Avenue, Santa Fe Springs, California.

TRUSTEES PRESENT

Sally Flowers, *(City of Artesia)*
Pedro Aceituno, *(City of Bell Gardens)*
Sonny Santa Ines, *(City of Bellflower)*
Dr. Jeff Wassem, *(City of Burbank)*
Elito Santarina, *(City of Carson)*
Mark Bollman, Vice-President, *(City of Cerritos)*
Lilia R. Leon, *(City of Commerce)*
Baru Sanchez, *(City of Cudahy)*
Steve Tye, *(City of Diamond Bar)*
Robert Kiefer, *(City of Downey)*
Dan Medina, *(City of Gardena)*
Jerry Walton, *(City of Glendale)*
Barry Bruce, *(City of Hawaiian Gardens)*
Marilyn Sanabria, *(City of Huntington Park)*
David Spence, *(City of La Cañada Flintridge)*
Steve Croft, President *(City of Lakewood)*
Catherine Houwen, *(City of La Habra Heights)*
Robert Campbell, *(City of Long Beach)*
Steve Appleton, *(City of Los Angeles)*
Martin Kreisler, *(County of Los Angeles)*
Salvador Alatorre, *(City of Lynwood)*
Eddie De La Riva *(City of Maywood)*
Avik Cordeiro, *(City of Montebello)*
Leonard Shryock, *(City of Norwalk)*
Tom Hansen, *(City of Paramount)*
Nina Herrera, *(City of San Fernando)*

Scott Kwong, *(City of San Marino)*
Heidi Heinrich, *(City of Santa Clarita)*
Luis Gonzalez, *(City of Santa Fe Springs)*
Robert Copeland, *(City of Signal Hill)*
Hector Delgado, *(City of South El Monte)*
Maria Davila, *(City of South Gate)*

TRUSTEES ABSENT

Ali Saleh, *(City of Bell)*
Josué Alvarado, *(City of Whittier)*

TRUSTEES ABSENT (EXCUSED)

Larry Mowles, *(City of La Mirada)*
Bob Archuleta, *(City of Pico Rivera)*

OTHERS PRESENT

Truc Dever, *General Manager*
Mark Daniel, *Director of Operations*
Susanne Kluh, *Director of Scientific-Technical Services*
Kelly Middleton, *Director of Community Affairs*
Carolyn Weeks, *Director of Fiscal Operations*
Rakesha Thomas, *Director of Human Resources*
Levy Sun, *Public Information Officer*
Steven Flower, *Legal Counsel*

** Denotes time of late arrival (vote tallies on agenda items reflect actual Trustees present at time of vote)*

1. CALL TO ORDER

President Croft called the meeting to order at 7:12 P.M.

2. QUORUM (ROLL) CALL

Following roll call, it was recorded that 32 Trustees were present and 4 were absent.

3. INVOCATION

Trustee Santa Ines gave the invocation.

4. PLEDGE OF ALLEGIANCE

Trustee Flowers led the Pledge of Allegiance.

5. CORRESPONDENCE

NONE

6. **INTRODUCTIONS**

(Introductions requested by staff or Trustees of persons attending the meeting are made at this time).

General Manager Truc Dever welcomed new Trustee, Robert Copeland, from the city of Signal Hill, and provided him with an opportunity to introduce himself.

7. **PUBLIC COMMENT**

(This time is reserved for members of the public to address the Board relative to matters of business on and off the agenda. Comments will be limited to three minutes per person).

NONE

8. **ELECTION OF DISTRICT SECRETARY-TREASURER FOR CALENDAR YEAR 2017**
(VOTE REQUIRED)

Following the resignation of former Secretary-Treasurer Pauline Deal, Board bylaws require a new election to replace the vacant officer seat.

Board policy of February 14, 1957, page 137 of Minute Book No. 1 and July 13, 1967, page 13 of Minute Book No. 3, provides for the election of officers on a rotational (succession) basis and nomination of a minimum of two candidates for the Office of Secretary-Treasurer by the Nominating Committee composed of Past Presidents.

President Croft reported that past Secretary-Treasurer Pauline Deal recently resigned from her position on the Board in order to better allow for a smooth transition for her replacement. Nominations Committee Vice Chair Tye, reported that the committee met to discuss potential nominees for Secretary-Treasurer. The Committee recommended nominating Trustees Baru Sanchez and David Spence. Nominees were provided a few minutes to discuss their qualifications and interest in the position. Vice Chair Tye opened the floor for additional nominations. Vice Chair Tye closed the nominations and asked nominees to step out during voting.

Trustees were polled via roll-call vote according to District bylaws. Following voting, Truc reported that Trustee Sanchez received the highest number of votes, and was elected to fill the vacated Secretary-Treasurer position for the remainder of 2017.

Trustee Tye invited nominees back into the room, and announced that Trustee Sanchez was elected as Secretary-Treasurer. Trustee Sanchez was then installed as the new officer.

9. **CONSENT AGENDA (9.1-9.3)**
VOTE REQUIRED

9.1 Consideration of **Minutes 2017-03** of regular Board Meeting held on March 9, 2017.
(EXHIBIT A)

9.2 Consideration of **Resolution 2017-04** Authorizing Payment of Attached Requisition March 1, 2017 through March 31, 2017.
(EXHIBIT B)

9.3 Consideration of Joint Tax Sharing Resolution from the Sanitation District of Los Angeles County (Annexation No. SCV-1086). This requests GLACVCD allocate 0.00057% of its current 0.0322% share of property tax resulting in a net share of 0.0316% to support services to the area being annexed to the County Sanitation District. ***(EXHIBIT C)***

Analysis: The applicant requested annexation of property into the above County Sanitation District Number in order to receive off-site disposal of sewage. The annexation process

requires that a resolution for property tax revenue exchange be adopted by all the affected local agencies before an annexation may be approved. The request is similar to many received from the county sanitation districts and public works in the past. By sharing the property tax increment with the District resulting from these annexations, GLACVCD will not lose any existing ad valorem tax revenue it currently receives from the affected territories. GLACVCD would only be giving up a portion of the revenues it would receive on increased assessed valuation.

Trustee Santa Ines made a motion to approve the consent calendar. The motion was seconded by Trustee Santarina and approved unanimously.

10. COMMITTEE REPORTS

10.1 Budget & Finance Committee

M. Kreisler, Vice Chair

Consideration of **Resolution 2017-05: A Resolution of the Board of Trustees of the Greater Los Angeles County Vector Control District Directing the Investment of District Funds with the Investment Trust of California and Approving a Participation Agreement Regarding the Same. (EXHIBIT D) (VOTE REQUIRED)**

Vice Chair Kreisler reported that the Committee met and reviewed CalTrust Resolution 2017-05 and potential investment levels. The Committee voted unanimously to support the Resolution and staff's investment recommendations. President Croft explained that funds would be shifted from the District's current LAIF accounts earning slightly higher interest and clarified potential risks associated with the change.

Trustee Davila made a motion to approve Resolution 2017-05. The motion was seconded by Trustee Campbell and approved unanimously, with Trustee Copeland abstaining.

11. MOBILE SCIENCE AND VECTOR EDUCATION FOUNDATION PRESENTATION

Summary: At the March 9, 2017 Board of Trustees Meeting, Chair Hansen requested a Board presentation about the Foundation's history, activities, and its current needs for Foundation Directors.

Kelly provided an overview of the structure and history of the Foundation noting that the 501(c) 3 was founded to assist the District with conducting science-based vector education and outreach to the area's youth. In 2001, a 35-foot RV was donated to the Foundation and converted into the first of its kind mobile science lab – the VecMobile - reaching approximately 7,000-8,000 students annually.

Due to the untimely passing and retirement of several of the Foundation's Directors, the District is seeking replacements to bring the Board of Directors to the required 7 members. Directors serve without compensation for a 3-year term and meet quarterly. Directors do not need to be Trustees to serve on the Foundation's Board. New Directors will need to be elected at the July 2017 Foundation Board meeting by ballot. Trustees are asked to submit their interest or solicit community members they feel would be interested.

Kelly also reminded Trustees about the Foundation's sponsorship opportunities and provided sponsorship/pledge forms to attendees. Kelly answered questions with regards to grant funding opportunities and challenges securing grants for the Foundation because of its specific charges and its ties to the District.

12. STAFF PROGRAM REPORTS: MARCH 2017

12.1 Manager's Report

T. Dever, General Manager

Truc reported that LAFCO met and gave approval for the District to enter a time and materials contract with the city of Vernon until a better assessment of true costs could be determined. Truc highlighted the Keep Zika Out!reach Workshop scheduled for April 20th inviting cities, legislators, health agencies, and other key parties to learn and better prepare for a possible Zika outbreak in LA County. She noted that

many cities have been identified as Tier 1, or higher risk cities, and urged those to ensure city staff attend this meeting as a priority. Finally, Truc noted that the upcoming Contract Cities conference will conflict with the District's May 11 Board meeting and discussed the possible need to consider changing the meeting date. Based on a show of hands, it appeared likely that a quorum could be reached.

12.2 Scientific-Technical: (Staff Report A) S. Kluh, Sci.-Tech Services Dir.
Susanne had nothing to add to her report and offered to answer questions.

12.3 Operations: (Staff Report B) M. Daniel, Operations Dir.
Mark highlighted the new Jeep that was on display near the main door. He discussed the unique modifications made to these vehicles by staff to ensure both increased safety and efficiency, reducing the need to apply pesticides in many of these areas. Mark showed a quick video taken of the new Jeep in action in the Los Angeles River. LA County Flood Control works closely with the District but can only remove debris approximately twice-annually making these modified Jeeps so valuable. He also noted that service requests are nearly double this year compared to the same time last year due to increased rainfall this past winter. Many Trustees praised the District for its outstanding use of resources and extremely professional demeanor of its staff.

Trustee Appleton noted that the City of Los Angeles is working to address challenges faced with the increased homeless population and is interested in working with the District to identify specific steps that could be implemented to help address some of these problems.

12.4 Community Affairs: (Staff Report C) K. Middleton, Comm. Affairs Dir.
Kelly referred to her report, offering to provide additional information or answer questions from the Board.

12.5 Fiscal: (Staff Report D) C. Weeks, Finance Director
Carolyn had nothing to add to her report and offered to answer questions.

12.6 Human Resources: (Staff Report E) R. Thomas, Human Resources Dir.
Rakesha reported that the District is currently hiring various seasonal positions, an *Aedes* Control Technician position, and a new Facilities and Fleet Maintenance Supervisor position. Rakesha provided copies of these postings and noted that they are also available on the District's website. President Croft asked that copies of these be emailed to the Board for distribution through city channels.

12.7 Legal Counsel Report S. Flower, Legal Counsel
Steve Flower had nothing to report

13. **OTHER**

The Board may consider items not on the agenda provided that the Board complies with the Government Code (Brown Act) §54954.2(b).

- *Report by Trustee Medina on recent attendance at MVCAC Annual Meeting, San Diego*

Trustee Medina reported about the immense amount of information that was available at that meeting, and was surprised by how much he learned. He encourages any Trustee who has not yet had an opportunity to attend a meeting like this to do so, as it provides a much better understanding of the role the District and its Trustees play.

Trustee Santarina reported on the second Keep Zika Out! Event hosted by the City of Carson, thanking Levy and Helen for their outstanding assistance. Additional HOAs are interested in conducting similar outreach programs, and are interested in receiving flyers to provide to all. The City's new high school is also interested in working to help keep Zika out of the City.

14. **ADJOURNMENT**

The next Board of Trustees meeting will be scheduled on Thursday, May 11 at 7:00 p.m. at the District's headquarters at 12545 Florence Avenue, Santa Fe Springs.

President Croft adjourned the meeting at 8:07 PM