

**GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT  
MINUTES NO. 2017-03**

The regular meeting of the Board of Trustees of the Greater Los Angeles County Vector Control District was held at 7:00 p.m. on Thursday, March 9, 2017, at the District office at 12545 Florence Avenue, Santa Fe Springs, California.

**TRUSTEES PRESENT**

Ali Saleh, *(City of Bell)*  
Pedro Aceituno, *(City of Bell Gardens)*  
Sonny Santa Ines, *(City of Bellflower)*  
Dr. Jeff Wassem, *(City of Burbank)*  
Elito Santarina, *(City of Carson)*  
Mark Bollman, Vice-President, *(City of Cerritos)*  
Lilia R. Leon, *(City of Commerce)*  
Baru Sanchez, *(City of Cudahy)*  
Steve Tye, *(City of Diamond Bar)*  
Dan Medina, *(City of Gardena)*  
Jerry Walton, *(City of Glendale)*  
Barry Bruce, *(City of Hawaiian Gardens)*  
Marilyn Sanabria, *(City of Huntington Park)*  
David Spence, *(City of La Cañada Flintridge)*  
Steve Croft, President *(City of Lakewood)*  
Catherine Houwen, *(City of La Habra Heights)*  
Pauline Deal, Sec.-Treasurer, *(City of La Mirada)*  
Robert Campbell, *(City of Long Beach)*  
Steve Appleton, *(City of Los Angeles) \*7:20 pm*  
Martin Kreisler, *(County of Los Angeles)*  
Salvador Alatorre, *(City of Lynwood)*  
Eddie De La Riva *(City of Maywood) \*7:09 pm*  
Avik Cordeiro, *(City of Montebello)*  
Leonard Shryock, *(City of Norwalk)*  
Tom Hansen, *(City of Paramount)*  
Bob Archuleta, *(City of Pico Rivera)*  
Nina Herrera, *(City of San Fernando)*

Scott Kwong, *(City of San Marino)*  
Heidi Heinrich, *(City of Santa Clarita)*  
Luis Gonzalez, *(City of Santa Fe Springs)*  
Hector Delgado, *(City of South El Monte)*  
Maria Davila, *(City of South Gate)*  
Josué Alvarado, *(City of Whittier)*

**TRUSTEES ABSENT**

Sally Flowers, *(City of Artesia)*  
Robert Kiefer, *(City of Downey)*

**TRUSTEES ABSENT (EXCUSED)**

NONE

**OTHERS PRESENT**

Truc Dever, *General Manager*  
Mark Daniel, *Director of Operations*  
Susanne Klueh, *Director of Scientific-Technical Services*  
Kelly Middleton, *Director of Community Affairs*  
Carolyn Weeks, *Director of Fiscal Operations*  
Levy Sun, *Public Information Officer*  
Quinn Barrow, *Legal Counsel*  
Lyle Defenbaugh, *CalTRUST*

**VACANT**

City of Signal Hill

*\* Denotes time of late arrival (vote tallies on agenda items reflect actual Trustees present at time of vote)*

**1. CALL TO ORDER**

President Croft called the meeting to order at 7:04 P.M.

**2. QUORUM (ROLL) CALL**

Following roll call, it was recorded that 31 Trustees were present and 4 were absent. Two Trustees arrived after roll call. One position is currently vacant.

**3. INVOCATION**

Trustee Leon gave the invocation.

**4. PLEDGE OF ALLEGIANCE**

Trustee Sanabria led the Pledge of Allegiance.

**5. CORRESPONDENCE**

NONE

6. **INTRODUCTIONS**

(Introductions requested by staff or Trustees of persons attending the meeting are made at this time).

General Manager Truc Dever welcomed new Trustee Catherine Houwen from the city of La Habra Heights, and provided her with an opportunity to introduce herself. Truc also introduced Lyle Defenbaugh from CalTRUST who will be addressing the Board later in the meeting.

7. **PUBLIC COMMENT**

(This time is reserved for members of the public to address the Board relative to matters of business on and off the agenda. Comments will be limited to three minutes per person).

NONE

8. **CONSENT AGENDA (8.1-8.3)**

***VOTE REQUIRED***

- 8.1 Consideration of **Minutes 2017-02** of regular Board Meeting held on February 9, 2017. (***EXHIBIT A***)
- 8.2 Consideration of **Resolution 2017-03** Authorizing Payment of Attached February 1, 2017 through February 28, 2017 (***EXHIBIT B***)
- 8.3 Consideration of two County of Los Angeles Negotiated Tax Exchange Resolutions (NTERs) in conjunction with annexation of territory known as L 042-2014. This resolution authorizes the County of Los Angeles and GLACVCD to collectively approve and accept the negotiated exchange of ad valorem property tax revenue resulting from the annexation of the subject territory identified in the resolution to provide revenue to the County Lighting Maintenance District (CLMD) 1687. A copy of the letters from the County of Los Angeles Department of Public Works requesting these resolutions are attached. (***EXHIBIT C***)

*Analysis: The NTERs from the County of Los Angeles are similar to previous L.A. County tax sharing resolutions and seek to generate revenue to partially fund the services of CLMD 1687 as noted above. Similar resolutions have previously been adopted by the Board; territory tract number L 005-2013 relates to funding for the operation and maintenance of new street lighting services for the city of Carson. L 080-2008 relates to funding for the Rowland Heights area. Tract No. 60999 relates to funding for the Saugus Area and Petition No. 13-412 relates to areas in the City of Diamond Bar. Although the District gives up a negligible share of its ad valorem property taxes in these exchanges, in subsequent years, that amount would generally be regained, if not exceeded, due to an increase in property values associated with services provided by the CLMD.*

President Croft noted that an administrative change will be made to the February minutes to correct Trustee Shryock's name. **Trustee Campbell made a motion to approve the consent calendar. The motion was seconded by Trustee Aceituno and approved unanimously, with Trustee Houwen abstaining on item 8.1.**

9. **COMMITTEE REPORTS**

9.1 Budget & Finance Committee

P. Deal, Chair

- Committee Report on CalTRUST implementation discussion
- Presentation by Lyle Defenbaugh, Client Relations Director, CalTRUST, Wells Fargo Asset Management

Chair Deal reported that the Committee met and discussed changes to the District's current investment strategy including moving funds from LAIF reserve accounts to CalTRUST accounts. Staff will present a Resolution summarizing the movement of LAIF funds at the April Board Meeting. Chair Deal introduced Mr. Defenbaugh, from CalTRUST, who presented information about Wells Fargo's Pooled Investment Program.

CalTRUST is a Joint Powers Authority created in 2005 by local investment officers to offer pooled investment funds to local agencies. It is composed of bonds and mutual funds or their equivalents that comply with California government code restrictions on investments. As of December 2016, there was more than \$2.75 billion in assets in the program and 273 investor accounts.

The Committee discussed several options: investing in CalTRUST short-term funds, similar to the District's LAIF accounts which allow next day access to assets; and the CalTRUST medium-term fund which returns a slightly higher interest rate and allows weekly access to funds.

Following discussion and questions from the Board, Lyle compared CalTRUST to the District's LAIF accounts noting that the CalTRUST funds allow for additional options and additional yield without assuming increased risk.

The Committee will present a proposal that may include shifting some of the funds from the District's Emergency and Capital Reserve accounts into a mix of short- and medium-term strategies.

## 9.2 Education & Publicity Committee

T. Hansen, Chair

- Committee Report on status of education/outreach program and Mobile Science and Vector Education Foundation

Chair Hansen reported that staff provided an update on the Community Affairs Department's programs and Zika preparation activities, and noted the new VecMobile is due to be delivered at the end of April for launch during the 2017-2018 school year. Sponsorship opportunities are available for Trustees or colleagues interested in supporting the program – information is posted outside the Board room.

The Mobile Science & Vector Education Foundation has a shortage of Directors. The Committee asked staff to prepare a presentation about the Foundation to facilitate interest in serving on the Board.

Mosquito Awareness Week is April 17-23 and the District will be hosting a Zika Workshop on April 20<sup>th</sup>.

## 10. **STAFF PROGRAM REPORTS: FEBRUARY 2017**

### 10.1 Manager's Report

T. Dever, General Manager

Truc updated the Board regarding meetings with the city of Vernon and the Vernon Chamber of Commerce receiving assurances that both the city and businesses are in full support of assisting the District with the process and reducing vector concerns. The LAFCO Commission will be considering the Board's preferred time-and-materials contract option at their April meeting. Staff continues to evaluate funding strategies and will await feedback from LAFCO and the city of Vernon. Truc noted that the city is not completely unprotected as two of Vernon's Environmental Health staffers are still gold card certified and can control mosquitoes if needed.

Truc also reported on a recent Little Hoover Commission recommendation suggesting that special districts should have a sunset date and be required to hold an election every 10 years to reauthorize their existence. If this moves forward, it would have huge implications for vector control districts.

In September 2016, California passed AB 1661 requiring compensated elected officials or members of an elected body complete sexual harassment training every two years. Trustees who have already received this training through their city are asked to provide certificates to staff or to complete this training at this time.

### 10.2 Scientific-Technical: (Staff Report A)

S. Kluh, Sci.-Tech Services Dir.

Susanne noted that mosquito trapping has begun for the year, but numbers remain low. The District will be getting sentinel chickens and conducting wild bird sera collections very soon. Staff is working closely with the County on Zika prevention to train volunteers and environmental health staff to increase surge capacity if the virus arrives in the County as well as preparing for outreach and field exercises scheduled for April 20<sup>th</sup> and 22<sup>nd</sup>.

**10.3 Operations: (Staff Report B)**

M. Daniel, Operations Dir.

Mark commented on issues being reported from field staff noting that they are seeing resistance from residents to open their doors and allow inspections for fear of immigration enforcement. He asks Trustees for any input or assistance they might provide. Truc noted that the Department is looking at changing uniforms to look less like Sheriffs personnel which should help. Trustee Alatorre suggested sending notification to all cities and asking their assistance with getting this information out to their residents.

**10.4 Community Affairs: (Staff Report C)**

K. Middleton, Comm. Affairs Dir.

Kelly reminded Trustees to stop by the displays in the lobby highlighting both the 'All About Aedes' school prep materials and classroom curriculum as well as VecMobile sponsorship opportunities. Kelly also noted that LeShawn Simplis-Barnes will be going out on maternity leave and we are all very eager to meet Baby Zachary. Helen Kuan will be filling in for LeShawn while she is out.

Levy provided an overview of how the Department strategizes outreach priorities each year based on prior year's WNV and *Aedes* activity as well as prior departmental outreach activities to determine which cities to target first for early-season interventions. Letters will be sent to each city in the coming weeks promoting informational campaigns during Mosquito Awareness Week. Levy also thanked Trustee Santarina for his assistance with planning two Zika workshops in the city of Carson. Trustee Santarina thanked both Levy and Helen for their excellent assistance with this program. Levy will work with Trustee Santa Ines to host a Zika workshop in his city.

**10.5 Fiscal: (Staff Report D)**

C. Weeks, Finance Director

Carolyn had nothing to add to her report and offered to answer questions from the Board.

**10.6 Human Resources: (Staff Report E)**

R. Thomas, Human Resources Dir.

On Rakesha's behalf, Truc offered to answer any questions. She also noted that Form 700s have been provided for those still needing to comply with this annual filing requirement, and asked Trustees to please fill out and submit these forms to staff.

**10.7 Legal Counsel Report**

Q. Barrow, Legal Counsel

Quinn reported on a letter provided to Trustees regarding a recent Supreme Court decision on the retention of emails and texts on personal devices related to public business. The ruling stated that these records are subject to Public Records Act requests. Legal Counsel will be drafting a policy for Board consideration. Quinn recommends keeping all District-related correspondence in a unique sub-folder for ease of search if ever needed in the future.

**10. OTHER**

The Board may consider items not on the agenda provided that the Board complies with the Government Code (Brown Act) §54954.2(b).

- *Report by Trustee Sanabria on recent attendance at MVCAC Lobby Day, Sacramento.*
- *Report by Trustee Heinrich on recent attendance at AMCA Annual Meeting, San Diego.*

Trustee Sanabria reported on her participation and appreciated the opportunity to learn and share information with legislators on behalf of the District.

Trustee Heinrich reported on the conference and tour of the San Diego County Vector Control Program's facility. She was quite impressed to learn that this District seems to have one of the most comprehensive monitoring programs and has utilized some of the most cutting edge technologies including ADAM and

SIT techniques. *Aedes* and Zika were definitely hot topics, and the conference was extremely informative. She enjoyed getting to know several of the Districts hard-working staff.

11. **ADJOURNMENT**

The next Board of Trustees meeting will be scheduled on Thursday, April 13 at 7:00 p.m. at the District's headquarters at 12545 Florence Avenue, Santa Fe Springs.

**President Croft adjourned the meeting at 8:31 PM**