

GLACVCD

BOARD OF TRUSTEES MEETING

AGENDA AND EXHIBITS



Thursday February 9th 2017

7:00 p.m. Board Meeting
Santa Fe Springs District Headquarters
12545 Florence Avenue
Santa Fe Springs, CA 90670

Trustee Steve Croft, President
Trustee Mark W. Bollman, Vice President
Trustee Pauline Deal, Secretary-Treasurer

General Manager, Truc Dever
Director of Fiscal Operations, Carolyn Weeks
Director of Operations, Mark Daniel
Director of Community Affairs, Kelly Middleton
Director of Scientific-Technical Services, Susanne Klueh
Director of Human Resources, Rakesha Thomas
Board Legal Counsel, Quinn M. Barrow, Richards, Watson, Gershon
Labor Legal Counsel, Scott Tiedemann, Liebert, Cassidy, Whitmore

Copies of staff reports or other written documentation relating to agenda items are on file at the District's Headquarters at the Front Office and are available for public inspection. If you have questions regarding an agenda item, please contact the Front Office Staff at (562) 944-9656 during regular business hours.

Pursuant to the Americans with Disabilities Act, persons with a disability who require a disability-related modification or accommodation in order to participate in a meeting, including auxiliary aids or services, may request such modification or accommodation from the front office at (562)944.9656 ext. 504. Notification 48 business hours prior to the meeting will enable the facility staff to make reasonable arrangements to assure accessibility to the meeting.

Please refrain from smoking, eating or drinking in the Boardroom

**GREATER LOS ANGELES COUNTY
VECTOR CONTROL DISTRICT**

12545 Florence Avenue, Santa Fe Springs, CA 90670
Office (562) 944-9656 Fax (562) 944-7976
Email- info@glacvcd.org Website: www.glacvcd.org

GENERAL MANAGER
Truc Dever

PRESIDENT
Steve Croft, Lakewood
VICE PRESIDENT
Mark W. Bollman, Cerritos
SECRETARY-TREASURER
Pauline Deal, La Mirada

A G E N D A

**THE REGULAR MEETING
OF THE BOARD OF TRUSTEES**

• **Thursday, February 9, 2017** •

District Office
12545 Florence Avenue
Santa Fe Springs, California 90670

6:30 P.M. - Library Conference Room: Pre-meeting refreshments

7:00 P.M. – Conference Room, Convene Board of Trustees Meeting

1. CALL TO ORDER

2. QUORUM (ROLL) CALL

3. INVOCATION

4. PLEDGE OF ALLEGIANCE

5. CORRESPONDENCE

6. INTRODUCTIONS

(Introductions requested by staff or Trustees of persons attending the meeting are made at this time).

7. PUBLIC COMMENT

(This time is reserved for members of the public to address the Board relative to matters of business on and off the agenda. Comments will be limited to three minutes per person).

**8. CONSENT AGENDA (8.1-8.3)
VOTE REQUIRED**

8.1 Consideration of **Minutes 2017-01** of regular Board Meeting held on January 12, 2017. (***EXHIBIT A***)

8.2 Consideration of **Resolution 2017-02** Authorizing Payment of Attached Requisition January 1, 2017 through January 31, 2017. (***EXHIBIT B***)

ARTESIA
Sally Flowers
BELL
Ali Saleh
BELL GARDENS
Pedro Aceituno
BELLFLOWER
Sonny R. Santa Ines
BURBANK
Dr. Jeff D. Wassem
CARSON
Elito M. Santarina
COMMERCE
Lilia R. Leon
CUDAHY
Baru Sanchez
DIAMOND BAR
Steve Tye
DOWNEY
Robert Kiefer
GARDENA
Dan Medina
GLENDALE
Jerry Walton
HAWAIIAN GARDENS
Barry Bruce
HUNTINGTON PARK
Marilyn Sanabria
LA CAÑADA FLINTRIDGE
David A. Spence
LA HABRA HEIGHTS
VACANT
LONG BEACH
Robert Campbell
LOS ANGELES CITY
VACANT
LOS ANGELES COUNTY
Martin H. Kreisler
LYNWOOD
Salvador Alatorre
MAYWOOD
Eddie De La Riva
MONTEBELLO
Avik Cordeiro
NORWALK
Leonard Shryock
PARAMOUNT
Dr. Tom Hansen
PICO RIVERA
Bob Archuleta
SAN FERNANDO
Nina Herrera
SAN MARINO
Scott T. Kwong
SANTA CLARITA
Heidi Heinrich
SANTA FE SPRINGS
Luis Gonzalez
SIGNAL HILL
VACANT
SOUTH EL MONTE
Hector Delgado
SOUTHGATE
Maria Davila
WHITTIER
Josué Alvarado

GLACVCD

BOARD OF TRUSTEES MEETING

STAFF REPORTS



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SECRETARY-TREASURER

Pauline Deal, La Mirada

GENERAL MANAGER

Truc Dever

General Manager's Report for February 9, 2017 Board of Trustees Meeting

ARTESIA

Sally Flowers

BELL

Ali Saleh

BELL GARDENS

Pedro Aceituno

BELLFLOWER

Sonny R. Santa Ines

BURBANK

Dr. Jeff D. Wassen

CARSON

Elito M. Santarina

COMMERCE

Lilia R. Leon

CUDAHY

Baru Sanchez

DIAMOND BAR

Steve Tye

DOWNEY

Robert Kiefer

GARDENA

Dan Medina

GLENDALE

Jerry Walton

HAWAIIAN GARDENS

Barry Bruce

HUNTINGTON PARK

Marilyn Sanabria

LA CAÑADA FLINTRIDGE

David A. Spence

LA HABRA HEIGHTS

VACANT

LONG BEACH

Robert Campbell

LOS ANGELES CITY

VACANT

LOS ANGELES COUNTY

Martin H. Kreisler

LYNWOOD

Salvador Alatorre

MAYWOOD

Eddie De La Riva

MONTEBELLO

Avik Cordeiro

NORWALK

Leonard Shryock

PARAMOUNT

Dr. Tom Hansen

PICO RIVERA

Bob Archuleta

SAN FERNANDO

Nina Herrera

SAN MARINO

Scott T. Kwong

SANTA CLARITA

Heidi Heinrich

SANTA FE SPRINGS

Luis Gonzalez

SIGNAL HILL

VACANT

SOUTH EL MONTE

Hector Delgado

SOUTHGATE

Maria Davila

WHITTIER

Josué Alvarado

Last month, the Board had a lengthy and thoughtful discussion surrounding the City of Vernon's request to annex into the District for vector control services. It was the Board's preference that the District look into a limited-term time and materials contract with the City in order to better assess the needs of the City before committing to annexation. Since then, I have been in communication with our engineering firm (SCI Consulting), neighboring vector control districts, Keith Allen from the City of Vernon and Paul Novak from LA LAFCO. Unfortunately, identifying options for moving forward will require more research and discussion. I have been informed that LAFCO may not support a service contract without a completed annexation application. Furthermore, according to the Environmental Health Director, the City does not have funds to support such a service contract at this time. In an effort to better assess the City's mosquito control needs, our staff will be conducting a more comprehensive review of sources and be working with City staff to gain access onto commercial properties over the course of this next month. We are also working to meet with the City's Chamber of Commerce to inform local businesses of our activities and request cooperation. I will be submitting a letter to Vernon's City Council with a list of questions we would like answered to help us make a decision about providing services. If you have specific questions for the City, please submit to me via email at tdever@glacvcd.org by February 10. I will provide you with an update at the March Board meeting.

The LA County Public Health Department recently received the notice of award for Zika funding from the CDC for epidemiology, laboratory capacity and vector control. Despite a highly rated joint application, the final allocation fell well short of what the County hoped to receive. The total allocated for vector control was about \$600,000 for five special districts and Long Beach's health department, despite an aggregate request of close to \$2.5 million. We are currently working with the County and other vector control agencies to determine how best to distribute and use those funds so they have countywide benefits for Zika response and control.

On Thursday, February 23rd from 5pm to 7pm, the District will hold a Trustee Orientation Workshop for new and returning Trustees. The first part of the agenda will focus on articles in the handbook and Trustee roles and responsibilities. The second half of the workshop will highlight current challenges such as invasive *Aedes* mosquito control, our Zika and exotic disease response plan, and our urban stormwater challenges. All Trustees are invited to attend. Please RSVP to staff by February 21st.

Page 2 of 2

As a reminder, I will be attending the Employee Risk Management Authority (ERMA) workshop in Santa Cruz and will not be in attendance at our February Board meeting. Please feel free to contact me if you have any questions regarding this report, and I'll see you in March.

Yours truly,

A handwritten signature in black ink, appearing to read 'Truc Dever', with a large, stylized flourish at the end.

Truc Dever
General Manager

GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT



SCIENTIFIC-TECHNICAL REPORT

January, 2017

Susanne Klueh, Scientific-Technical Services Director

Paul O'Connor, Harold Morales, Tanya Posey & Steve Vetrone, Vector Ecologists

Rande Gallant, Assistant Vector Ecologist

Angela Arteaga & Apolinar Estrada, Field Assistants

I. RISK ASSESSMENT

To maximize the use of our available budget, we do no longer submit mosquito or chicken samples for testing in January and the State Health Department discontinues the dead bird program for the winter. Thus the Risk Assessment for January could not be calculated.

II. GLACVCD MOSQUITO-BORNE DISEASE WATCH

Summary

- All surveillance activities are suspended for the winter months. Mosquito trapping will resume in March and sentinel chickens will be placed in early April.
- One WNV positive dead bird and a positive mosquito sample, both reported from Orange County, have been the only WNV activity state-wide in January.

III. STATEWIDE MOSQUITO-BORNE DISEASE WATCH 2017

Reporting Period: January 01 – January 31, 2017

No report available.

GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT

WORK PERFORMED BY DISTRICT

January, 2017



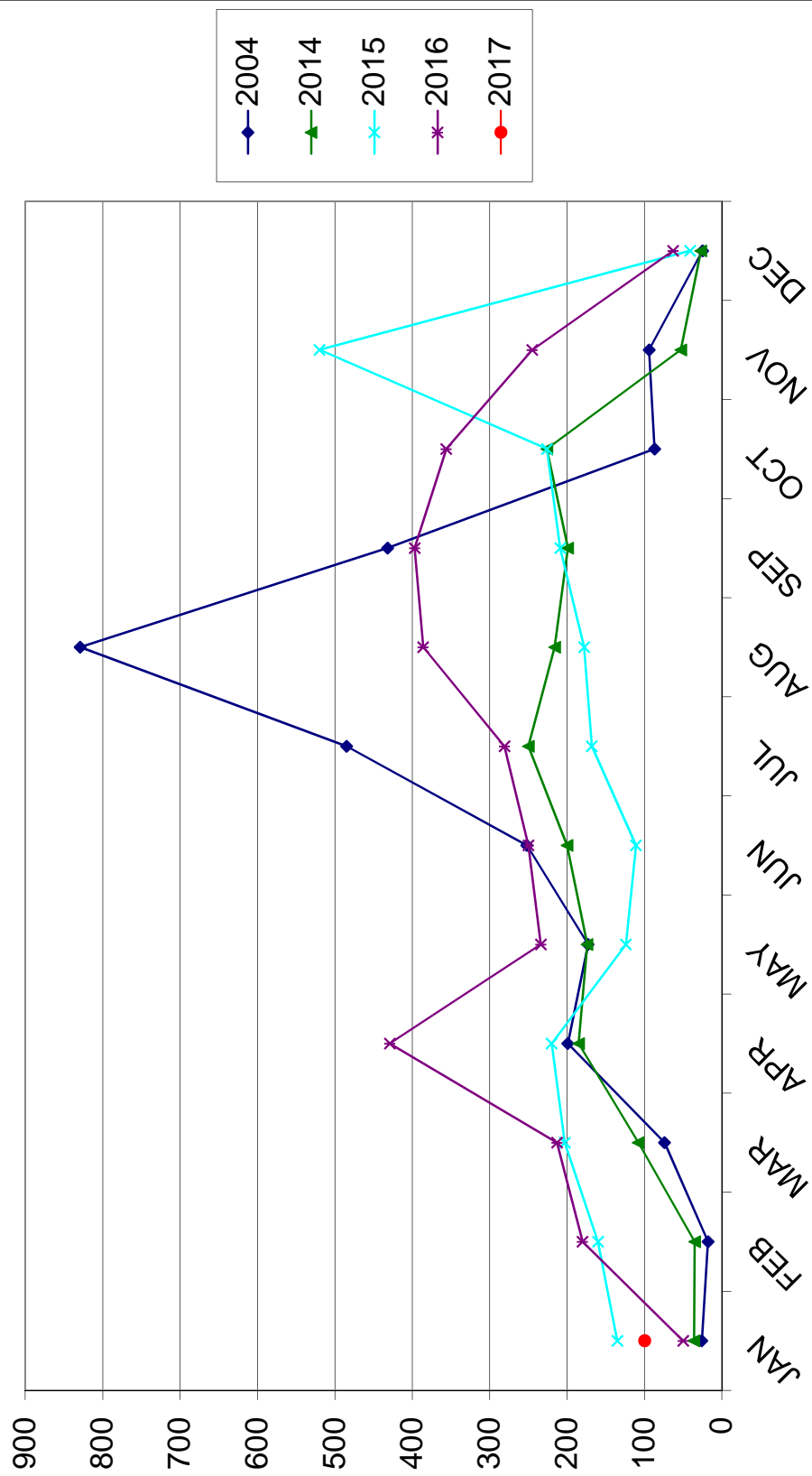
Mark Daniel, Operations Director
Martin Serrano, Operations Supervisor, Headquarters
Wesley Collins, Operations Supervisor, Sylmar
Kevin Vargas, Operations Supervisor, USD
Vacant, Maintenance Supervisor

CONTROL AND OPERATIONS

						Hours worked <u>January</u>	2017
Fishing (Mosquitofish)						42	42
Source Reduction						8	8
Mosquito Control	<i>Sources inspected 1,850 / Sources with larvae 486</i>					952	952
Insecticide used:							
Larvicide oils	1.48	gals @	\$14.13	per =		\$20.91	
Altosid ALL	0	gals @	\$269.62	per =		\$0.00	
Altosid Briquets 30 day	567	ea @	\$1.14	ea. =		\$646.38	
Altosid Briquets XR	1	ea @	\$3.38	ea. =		\$3.38	
Altosid Pellets	1.63	lbs @	\$27.24	per =		\$44.40	
Natular T-30	19	ea @	\$1.56	per =		\$29.64	
Fourstar BTI Brqts 45 day	7	ea @	\$1.30	per =		\$9.10	
Altosid WSP	22	ea @	\$0.84	per =		\$18.48	
Vectobac 12AS	0	gals @	\$38.62	per =		\$0.00	
Vectobac G	0.12	lbs @	\$2.63	per =		\$0.32	
Fourstar Briquets 45 day	9	ea @	\$1.30	per =		\$11.70	
Vectomax FG	116.07	lbs @	\$8.70	per =		\$1,009.81	
Vectomax WSP	0	ea @	\$0.97	per =		\$0.00	
Natular	0	gals @	\$877.61	per =		\$0.00	
Vectolex WDG	0	lbs @	\$56.06	per =		\$0.00	
Fourstar SBG	0	lbs @	\$2.81	per =		\$0.00	
Midge Control						0	0
Insecticide used:							
Dimilin WP 25%	0	lbs @	49.34	per =		\$0.00	
Blackfly Control						0	0
Insecticide used:							
Vectobac 12AS	0	gals @	\$38.62	per =		\$0.00	
Underground Mosquito Control	<i>UGSD inspected 891 / UGSD treated 0</i>					422	422
Insecticide used:							
Vectobac 12AS	0	gals @	\$38.62	per =		\$0.00	
Vectolex WDG	0	lbs @	\$56.06	per =		\$0.00	
Fogging						0	0
Insecticide used:							
Duet / Zenivex	.00/.00	gals @	200 / 85	per =		\$0.00	
						Total	\$1,794.12
Supervisory						611	611
Continuing Education / Training						226	226
Overtime: Community Outreach						0	0
Mosquito Control						0	0
<u>REPAIR AND MAINTENANCE OF EQUIPMENT</u>							
Vehicles						657	657
Spray Equipment						34	34
Buildings and yards						1,269	1,269
VEHICLE MILEAGE :	<i>January</i>		<i>2017</i>				
	17,695		17,695			4,221	4,221

Greater Los Angeles County Vector Control District
 Mosquito Service Request Report

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
2004	26	18	74	199	173	252	485	829	432	87	94	25
2014	36	35	108	185	174	200	250	216	199	226	53	27
2015	135	160	203	220	124	111	168	178	209	226	520	41
2016	50	180	213	429	234	250	281	386	397	356	245	63
2017	100											



BREAKDOWN OF MONTHLY SERVICE REQUESTS
AND REQUEST FOR MOSQUITOFISH

	Mosquitoes	Midges	Swimming Pools	Fish Ponds	Other	Black Flies	Yellow Jackets	Total Service Request	Mosquitofish Requests	Number of Mosquitofish
ARTESIA	1							1		0
BELL	4							4		0
BELLFLOWER								0		0
BELL GARDENS								0		0
BURBANK			1					0		0
CARSON	2							2		0
CERRITOS	1							1		0
COMMERCE	6							6		0
CUDAHY								0		0
DIAMOND BAR	1		2					1		0
DOWNEY	7							7		0
GARDENA	1							1		0
GLENDALE				1				0	1	10
HAWAIIAN GARDENS								0		0
HUNTINGTON PARK								0		0
LA CANADA FLINTRIDGE								0		0
LA HABRA HEIGHTS								0		0
LA MIRADA	4			1				4		0
LAKELAND	1							1		0
LONG BEACH	7		1					7		0
LOS ANGELES CITY	33		10	5				33	2	20
LOS ANGELES COUNTY	7							7		0
LYNWOOD	1							1		0
MAYWOOD								0		0
MONTEBELLO	7							7		0
NORWALK								0		0
PARAMOUNT								0		0
PICO RIVERA	7	1						8		0
SAN FERNANDO								0		0
SAN MARINO								0		0
SANTA CLARITA	1							1		0
SANTA FE SPRINGS								0		0
SIGNAL HILL								0		0
SOUTH EL MONTE								0		0
SOUTH GATE	1							1		0
WHITTIER	7		1					7		0
TOTAL	99	1	17	7	0	0	0	100	3	30

	Drains	Ditches (Miles)	Standing Water	Lakes, Marshes (acres)	Swimming Pools	Fish Ponds	Sumps	Containers	Water Troughs	Well Cellars
ARTESIA										
BELL										
BELLFLOWER										
BELL GARDENS										
BURBANK		1			9	1	1			
CARSON		0.1			1					
CERRITOS							1			
COMMERCE	1									
CUDAHY										
DIAMOND BAR					1					
DOWNNEY					1					
GARDENA										
GLENDALE	4				1	1				
HAWAIIAN GARDENS										
HUNTINGTON PARK										
LA CANADA FLINTRIDGE	3				1		1			
LA HABRA HEIGHTS					1					0
LA MIRADA					10					
LAKewood										
LONG BEACH			8	2	1		5	21		
LOS ANGELES CITY	49	0.3	0.21		88	27	10	6	2	2
LOS ANGELES COUNTY	21						10			
LYNWOOD										
MAYWOOD										
MONTEBELLO	20	0.04			7		1	5		1
NORWALK										
PARAMOUNT										
PICO RIVERA	4						1			
SAN FERNANDO										
SAN MARINO	9	0.03			8	1				
SANTA CLARITA	4	0.1	0.1		23	2	9			
SANTA FE SPRINGS			1.02							
SIGNAL HILL										
SOUTH EL MONTE					16	4				
SOUTH GATE										
WHITTIER					9	7				
Total	115	1.57	9.33	2.00	177	43	39	32	2	3

	Channels (miles)	Debris Basins (acres)	Stabilizers	Outfalls	Freeway Drains	Undergrounds (miles)	Gutters	Catch Basins	Total Hrs. of Activity
ARTESIA									0.05
BELL									8.26
BELLFLOWER									
BELL GARDENS									2.16
BURBANK									18.55
CARSON									83.56
CERRITOS									16.3
COMMERCE									31.82
CUDAHY									
DIAMOND BAR									1.97
DOWNEY									17.39
GARDENA									2.3
GLENDALE									14.42
HAWAIIAN GARDENS									
HUNTINGTON PARK									17.9
LA CANADA FLINTRIDGE									4.5
LA HABRA HEIGHTS									0.17
LA MIRADA									10.29
LAKESWOOD									6.5
LONG BEACH									6.54
LOS ANGELES CITY	0.01	0.2			1.1		0.3	1	376.62
LOS ANGELES COUNTY								1	83.44
LYNWOOD									
MAYWOOD									2.16
MONTEBELLO									8.1
NORWALK									
PARAMOUNT									
PICO RIVERA									4.71
SAN FERNANDO									0.5
SAN MARINO									17.52
SANTA CLARITA		0.3		1					32.83
SANTA FE SPRINGS									3.16
SIGNAL HILL									
SOUTH EL MONTE									13.36
SOUTH GATE									5.86
WHITTIER									22.42
Total	0.01	0.50	0.00	1.00	1.10	0.00	0.30	2	813.36

GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT



COMMUNITY AFFAIRS PROGRAM

January 2016

Kelly Middleton, Director of Community Affairs

Levy Sun, Public Information Officer

LeShawn Simplis, Education Program Coordinator

Heather Hyland, Education Program Coordinator

Helen Kuan, Outreach Assistant

Departmental Activities

Administrative

- Organized and cleaned department storage areas
- Updated contacts databases
- Fielded phone calls and answered emails from city staff, and members of the public
- Continued strategizing and planning for spring outreach activities
- Mailed and posted annual NPDES Notice to Interested Parties

Programmatic

- Post-rain mosquito awareness digital outreach campaign
- Aedes:
 - Provided *Aedes*-specific prevention and education materials to all school district superintendents as well as directly to principals in *Aedes*-impacted areas.
 - Coordinated outreach to cities with *Aedes*-positive confirmations
 - Translated materials into Spanish
 - Re-designed and laminated “Have you seen me” posters for distribution to 300+ health clinics in LA County via partnership with LA County Community Clinics Association
 - Designing emergency Zika materials (notices, door hangers, Q&As etc.)
 - Finalized content for the city of Commerce’s spring edition of ‘Report to the People’ highlighting *Aedes* awareness and prevention.
- Education Program:
 - Worked with vendor and signed off on final construction plans for VecMobile
 - Discussions with software development vendors for educational content
 - Designed updated Teachers Packet with page on Zika virus
 - Promoted revised education curriculum to all schools in service area
- Edited design of Public Health Hero logo
- Redesigning “Are You Raising Mosquitoes” brochure
- Confirmed more community events for winter/spring

Meetings & Training

- 1/11 – Management meeting
- 1/11 – Maintenance meeting
- 1/11 – Department Meeting
- 1/12 – AB1825 Harassment/Discrimination training
- 1/19 – Meeting with APass Educational Group – interactive software

STAFF REPORT C

- 1/25 – Department Meeting
- 1/30 – Spring campaign meeting with SGVMVCD
- 1/30 – Zap Team meeting with LACo DPH EPRP, SGVMVCD

Community Outreach Activities

Date	Event	City	# Attendees	Materials Distributed
1/17	Junior League/Garden Club Meeting	Pasadena	32	Brochures, giveaways
1/17	Clinic Association Meeting	Los Angeles	40	Brochures, posters
1/27	Bell Gardens Elementary - Parent Meeting	Bell Gardens	17	Brochures, giveaways

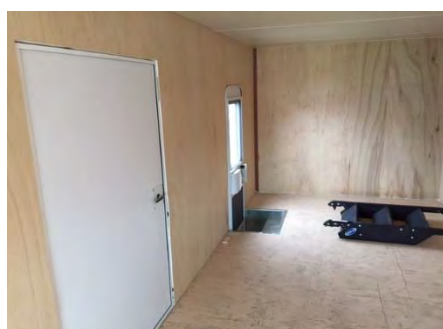
Educational Outreach

The EPCs and Director of Community affairs are currently working with software development companies to try to secure donations or funding for program content development and design.

We are making a concerted effort to contact “*Aedes* impacted” areas in order to inform administrative staff, maintenance staff as well as school nurses about the various *Aedes* focused issues to look for and address. EPCs created school site packets and mailed posters, program announcements, and school maintenance information specific to invasive *Aedes* mosquitoes. These materials encourage both students and school staff to keep their sites mosquito-free and prevent vector-borne disease.

VecMobile Update and Sneak Peek!

The new bug bus is progressing nicely. The Education Program Coordinators and Director of Community Affairs are currently working with Farber Specialty Vehicles to finalize the interior and exterior designs of the VecMobile. We are excited about all of the great ideas and work that the new VecMobile will feature. Staff will make a site visit in April to inspect and conduct a final sign off. Delivery is expected by the end of April.



Media Coverage/Publications

Media Activity

Date	Media Type	Media Name	Activity
1/27	Online	Signal Tribune	Special Recognition of Past Trustee Hazel Wallace
1/30	Online	SCVNews.com	How to Avoid Attracting Mosquitoes to Your Home

Press Releases / Blog Posts

Date	Activity
1/26	Post-Rain L.A.: Now is the time to remove standing water

Total Coverage:

Fiscal Year-to-Date: 64

Digital Outreach

Website/Social Media Maintenance

- Posted regular updates and informational articles to District’s social media websites
- Updated main navigation menu to improve visitor experience
- Posted ‘after the rain’ information on NextDoor and Facebook

Outreach Medium	Number of Subscribers	Reach
Email List	1484	1484
Facebook	3,616	5,985
Twitter	706	6,300
Google Adwords	NA	1,434
Nextdoor		200,000

GLACVCD Website



Summary

In the period from January 1 through January 30, 2016, the District website (www.glacvcd.org) had 2,256 visits from 1,807 visitors.

**GREATER LOS ANGELES COUNTY VECTOR
CONTROL DISTRICT**



**FISCAL REPORT
January 2017**

*Carolyn M. Weeks, CPA, Director of Fiscal Operations
Alhaji Kamara, Accounting Clerk*

- Reorganization of the storage of financial records in February
- Implementation of asset tracking system - June 1st
- ADP migration to the newest platform - late February 2017
- Working on the 2017–2018 budget worksheets
- Started compiling the data for the 2016 State Controllers Report

SUMMARY OF CASH ACCOUNTS
 January, Fiscal Year 2016-2017
 Carolyn Weeks CPA, Director of Fiscal Operations

	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
COUNTY TREASURY - 1010.0												
Fund Balance - 6/30/16	\$133,985.84											
Deposits/Revenues	142,741	130,480	403	2,063	132,663	4,407,580	1,234,261					
YTD	142,741	273,222	273,625	275,688	408,351	4,815,931	6,050,192	6,050,192	6,050,192	6,050,192	6,050,192	6,050,192
Transfer to LAIF 1020.0	-	-	-	-	-	4,890,000	-	-	-	-	-	-
YTD	-	-	-	-	-	4,890,000	4,890,000	4,890,000	4,890,000	4,890,000	4,890,000	4,890,000
Fund Balance	\$ 276,727	\$ 407,207	\$ 407,610	\$ 409,674	\$ 542,337	\$ 59,917	\$ 1,294,178	\$ 1,294,178	\$ 1,294,178	\$ 1,294,178	\$ 1,294,178	\$ 1,294,178
LAIF ACCOUNT - 1020.0												
Fund Balance - 6/30/16	\$6,379,046.00											
sits (Transfer from County Treasury 1010 or Reserve accounts)												
Interest Earned	11,773	11,773	11,773	11,566	166,250	4,890,000	-	-	-	-	-	-
YTD	11,773	11,773	11,773	23,339	189,589	5,079,589	5,079,589	5,079,589	5,079,589	5,079,589	5,079,589	5,079,589
Withdrawals (Transfer to BPB Payable 1016)	520,000				150,000	175,000	362,500					
YTD	900,000	1,150,000	600,000	850,000	770,000	500,000	660,000					
Withdrawals (Transfers to Reserve Accounts)	1,420,000	2,570,000	3,170,000	4,020,000	4,940,000	6,525,000	7,547,500	7,547,500	7,547,500	7,547,500	7,547,500	7,547,500
YTD	\$ 4,970,819	\$ 3,820,819	\$ 3,220,819	\$ 2,382,385	\$ 1,628,635	\$ 4,933,635	\$ 3,911,135	\$ 3,911,135	\$ 3,911,135	\$ 3,911,135	\$ 3,911,135	\$ 3,911,135
LAIF ACCOUNTS PAYABLE 1016.0												
Fund Balance - 6/30/16	\$230,211.74											
Deposits (Transfer from LAIF 1020)	520,000				150,000	175,000	520,000					
YTD	190,000	350,000	100,000	280,000	175,000	50,000	125,000					
Deposits (Transfer from BPB Payroll 1018)	2,874	164,268	3,337		39,249	153,748						
Misc. Receipts	712,874	1,227,142	1,330,479	1,610,479	1,974,728	2,353,476	2,998,476	2,998,476	2,998,476	2,998,476	2,998,476	2,998,476
YTD	34,000						200,000					
Withdrawals (Transfers to BPB Payroll 1018)	282,413	828,410	284,992	282,624	372,103	329,819	403,389					
YTD	316,413	1,144,823	1,429,814	1,712,438	2,084,542	2,414,361	3,017,750	3,017,750	3,017,750	3,017,750	3,017,750	3,017,750
Withdrawals for Payables												
YTD	\$ 626,673	\$ 312,531	\$ 130,876	\$ 128,252	\$ 120,398	\$ 169,327	\$ 210,938	\$ 210,938	\$ 210,938	\$ 210,938	\$ 210,938	\$ 210,938
AB PAYROLL ACCOUNT 1018.0												
Fund Balance - 6/30/16	\$85,139.79											
Deposits (Transfer from LAIF 1020)	900,000	1,150,000	600,000	850,000	770,000	500,000	660,000					
YTD	34,000	2,084,000	2,684,000	3,534,000	4,304,000	4,804,000	5,664,000	5,664,000	5,664,000	5,664,000	5,664,000	5,664,000
Deposits (Transfer from BPB Payable 1016)	825,225	514,821	579,759	593,828	576,755	535,982	722,296					
Withdrawals for Payroll	190,000	360,000	100,000	280,000	175,000	50,000	125,000					
YTD	1,015,225	1,890,046	2,569,806	3,443,634	4,195,389	4,781,370	5,628,667	5,628,667	5,628,667	5,628,667	5,628,667	5,628,667
Withdrawals (Transfer to BPB Payable 1016)												
YTD	\$ 3,914	\$ 279,093	\$ 199,334	\$ 175,506	\$ 193,751	\$ 107,769	\$ 120,473	\$ 120,473	\$ 120,473	\$ 120,473	\$ 120,473	\$ 120,473

SUMMARY OF CASH ACCOUNTS
January, Fiscal Year 2016-2017
Carolyn Weeks CPA, Director of Fiscal Operations

	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
VCJPA TRUST FUND - 1012.0												
Fund Balance - 6/30/16	\$812,241	\$812,241	\$811,848	\$811,848	\$889,942	\$882,286	\$882,286	\$882,286	\$882,286	\$882,286	\$882,286	\$882,286
Deposits	-	-	-	-	78,094	-	-	-	-	-	-	-
Interest Earned	-	-	(371)	-	-	(7,632)	-	-	-	-	-	-
YTD	-	-	(371)	(371)	77,723	70,091	70,091	70,091	70,091	70,091	70,091	70,091
Withdrawals	-	-	-	-	-	-	-	-	-	-	-	-
Administrative Expenses	-	-	22	22	22	24	46	46	46	46	46	46
YTD	-	-	22	22	22	46	46	46	46	46	46	46
Fund Balance	\$ 812,241	\$ 812,241	\$ 811,848	\$ 811,848	\$ 889,942	\$ 882,286	\$ 882,286	\$ 882,286	\$ 882,286	\$ 882,286	\$ 882,286	\$ 882,286
VCJPA PROPERTY - 1013.0												
Fund Balance - 6/30/16	\$51,602	\$51,602	\$51,578	\$51,578	\$51,578	\$51,115	\$51,115	\$51,115	\$51,115	\$51,115	\$51,115	\$51,115
Deposits	-	-	-	-	-	-	-	-	-	-	-	-
Interest Earned	-	-	(24)	-	-	(463)	-	-	-	-	-	-
YTD	-	-	(24)	(24)	(24)	(487)	(487)	(487)	(487)	(487)	(487)	(487)
Withdrawals	-	-	-	-	-	-	-	-	-	-	-	-
Administrative Expenses	-	-	-	-	-	-	-	-	-	-	-	-
YTD	-	-	-	-	-	-	-	-	-	-	-	-
Fund Balance	\$ 51,602	\$ 51,602	\$ 51,578	\$ 51,578	\$ 51,578	\$ 51,115	\$ 51,115	\$ 51,115	\$ 51,115	\$ 51,115	\$ 51,115	\$ 51,115
LAIF ACCOUNT EMERGENCY VECTOR CONTROL RESERVES- 1022.0												
Fund Balance - 6/30/16	\$1,150,000	\$1,150,000	\$1,150,000	\$1,150,000	\$1,150,000	\$1,200,000	\$1,200,000	\$1,200,000	\$1,200,000	\$1,200,000	\$1,200,000	\$1,200,000
Deposits (Transfers from 1020.0)	-	-	-	-	-	50,000	-	-	-	-	-	-
Interest Earned	-	-	-	-	-	-	-	-	-	-	-	-
YTD	-	-	-	-	-	50,000	50,000	50,000	50,000	50,000	50,000	50,000
Withdrawals	-	-	-	-	-	-	-	-	-	-	-	-
YTD	-	-	-	-	-	-	-	-	-	-	-	-
Fund Balance	\$ 1,150,000	\$ 1,150,000	\$ 1,150,000	\$ 1,150,000	\$ 1,150,000	\$ 1,200,000	\$ 1,200,000	\$ 1,200,000	\$ 1,200,000	\$ 1,200,000	\$ 1,200,000	\$ 1,200,000
LAIF ACCOUNT MEU VEHICLE REPLACEMENT - 1023.0												
Fund Balance - 6/30/16	\$255,000	\$255,000	\$255,000	\$255,000	\$255,000	\$255,000	\$255,000	\$255,000	\$255,000	\$255,000	\$255,000	\$255,000
Deposits (Transfers from 1020.0)	-	-	-	-	-	-	-	-	-	-	-	-
Interest Earned	-	-	-	-	-	-	-	-	-	-	-	-
YTD	-	-	-	-	-	-	-	-	-	-	-	-
Withdrawals	-	-	-	-	-	-	-	-	-	-	-	-
YTD	-	-	-	-	-	-	-	-	-	-	-	-
Fund Balance	\$ 255,000	\$ 255,000	\$ 255,000	\$ 255,000	\$ 255,000	\$ 255,000	\$ 255,000	\$ 255,000	\$ 255,000	\$ 255,000	\$ 255,000	\$ 255,000
LAIF ACCOUNT CAPITAL DESIGNATED RESERVES - 1025.0												
Fund Balance - 6/30/16	\$500,000	\$500,000	\$500,000	\$500,000	\$333,750	\$693,750	\$536,250	\$536,250	\$536,250	\$536,250	\$536,250	\$536,250
Deposits (Transfers from 1020.0)	-	-	-	-	-	360,000	-	-	-	-	-	-
Interest Earned	-	-	-	-	-	-	360,000	360,000	360,000	360,000	360,000	360,000
YTD	-	-	-	-	-	360,000	360,000	360,000	360,000	360,000	360,000	360,000
Withdrawals	-	-	-	-	166,250	157,500	-	-	-	-	-	-
YTD	-	-	-	-	166,250	166,250	323,750	323,750	323,750	323,750	323,750	323,750
Fund Balance	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 333,750	\$ 693,750	\$ 536,250	\$ 536,250	\$ 536,250	\$ 536,250	\$ 536,250	\$ 536,250
LAIF ACCOUNT OPERATIONS DESIGNATED RESERVES - 1026.0												
Fund Balance - 6/30/16	\$400,000	\$400,000	\$400,000	\$400,000	\$400,000	\$400,000	\$400,000	\$400,000	\$400,000	\$400,000	\$400,000	\$400,000
Deposits (Transfers from 1020.0)	-	-	-	-	-	-	-	-	-	-	-	-
Interest Earned	-	-	-	-	-	-	-	-	-	-	-	-
YTD	-	-	-	-	-	-	-	-	-	-	-	-
Withdrawals	-	-	-	-	-	-	-	-	-	-	-	-
YTD	-	-	-	-	-	-	-	-	-	-	-	-
Fund Balance	\$ 400,000	\$ 400,000	\$ 400,000	\$ 400,000	\$ 400,000	\$ 400,000	\$ 400,000	\$ 400,000	\$ 400,000	\$ 400,000	\$ 400,000	\$ 400,000

SUMMARY OF CASH ACCOUNTS
 January, Fiscal Year 2016-2017
 Carolyn Weeks CPA, Director of Fiscal Operations

	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
LAIF ACCOUNT OPEB DESIGNATED RESERVES - 1027.0												
Fund Balance - 6/30/16 \$400,696												
Deposits (Transfers from 1020.0)	-	-	-	-	-	500,000	-	-	-	-	-	-
Interest Earned	-	-	-	-	-	-	-	-	-	-	-	-
YTD	-	-	-	-	-	500,000	500,000	500,000	500,000	500,000	500,000	500,000
Withdrawals	-	-	-	-	-	-	-	-	-	-	-	-
YTD	-	-	-	-	-	-	-	-	-	-	-	-
Fund Balance	\$ 400,696	\$ 400,696	\$ 400,696	\$ 400,696	\$ 400,696	\$ 900,696	\$ 900,696	\$ 900,696	\$ 900,696	\$ 900,696	\$ 900,696	\$ 900,696
LAIF ACCOUNT VEHICLE REPLACEMENT - 1028.0												
Fund Balance - 6/30/16 \$200,000.00												
Deposits (Transfers from 1020.0)	-	-	-	-	-	-	-	-	-	-	-	-
Interest Earned	-	-	-	-	-	-	-	-	-	-	-	-
YTD	-	-	-	-	-	-	-	-	-	-	-	-
Withdrawals	-	-	-	-	-	-	-	-	-	-	-	-
YTD	-	-	-	-	-	-	-	-	-	-	-	-
Fund Balance	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000
CASH BALANCE	\$ 8,242,672	\$ 7,184,190	\$ 6,322,762	\$ 5,459,939	\$ 4,761,087	\$ 8,398,495	\$ 8,507,071	\$ 8,507,071	\$ 8,507,071	\$ 8,507,071	\$ 8,507,071	\$ 8,507,071

This above information is provided in compliance with the District's Investment Policy.

MONTHLY EXPENSE STATEMENT
January, Fiscal Year 2016-2017
Carolyn M. Weeks CPA, Director of Fiscal Operations

ACCOUNT	ACTUAL MONTHLY EXPENSE (\$)	BUDGETED MONTHLY EXPENSE (\$)	MONTHLY VARIANCE (\$)	YTD ACTUAL EXPENSE (\$)	YTD BUDGETED EXPENSE (\$)	YTD VARIANCE (\$)
<u>Salaries and Benefits</u>						
Regular & Limited Term Salaries	\$ 601,250	\$ 574,402	\$ (26,849)	\$ 3,308,781	\$ 3,351,530	\$ 42,748
Employee Taxes	38,514	27,855	(10,659)	102,355	92,472	(9,883)
Extra Help Salaries	-	-	-	222,903	252,000	29,097
General Benefits	92,333	84,938	(7,395)	827,084	814,696	(12,388)
Health Benefits	117,412	128,766	11,355	800,415	901,364	100,949
SUBTOTAL	\$ 849,508	\$ 815,961	\$ (33,547)	\$ 5,261,539	\$ 5,412,062	\$ 150,523
<u>Services and Supplies</u>						
Chemicals	\$ -	\$ 7,000	\$ 7,000	\$ 79,386	\$ 129,900	\$ 50,514
Operational Support Equipment	31	1,400	1,369	3,648	8,475	4,827
Uniforms and Accessories	647	4,062	3,415	20,618	31,145	10,527
Communications	-	6,639	6,639	37,662	46,846	9,184
Kitchen Materials and Supplies	-	125	125	488	875	387
VCJPA Insurance	-	-	-	517,005	520,509	3,504
Maintenance: Automotive	876	8,653	7,778	41,253	78,563	37,310
Office Equipment	1,447	2,525	1,078	11,392	22,025	10,633
Maintenance: Bldgs/Yards	1,732	7,506	5,774	49,425	62,816	13,391
Scientific-Technical Lab Supplies	106	2,700	2,594	23,586	48,900	25,314
Memberships	-	600	600	21,165	16,270	(4,895)
Office Expense	4,129	13,333	9,204	44,138	53,583	9,446
Professional Services	-	12,300	12,300	78,499	85,900	7,401
Public Information & Education	-	2,233	2,233	48,022	23,583	(24,439)
Special Expense	2,650	21,700	19,050	360,332	407,707	47,375
Transportation & Travel	1,159	9,280	8,121	29,279	45,345	16,066
Fuel	2,950	11,258	8,309	68,462	117,118	48,656
Utilities	3,680	6,317	2,637	55,775	70,917	15,141
SUBTOTAL	\$ 19,406	\$ 117,632	\$ 98,226	\$ 1,490,133	\$ 1,770,477	\$ 280,344
<u>Fixed Assets</u>						
Automotive/Specialty Vehicles	\$ 133	\$ -	\$ (133)	\$ 177,984	\$ 295,000	\$ 117,016
Machinery & Equipment	-	-	-	-	6,100	6,100
Spray Equipment	-	-	-	-	-	-
Computer Equipment	-	-	-	2,037	7,350	5,313
Laboratory Equipment	-	-	-	-	-	-
Public Information/Ed. Equipment	-	-	-	-	-	-
Furniture & Fixtures	-	-	-	-	7,500	7,500
Capital Improvements	-	-	-	358,750	50,000	(308,750.00)
SUBTOTAL	\$ 133	\$ -	\$ (133)	\$ 538,771	\$ 365,950	\$ (172,821)
<u>Reserves</u>						
Capital Reserve Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
MEU (Vecmobile) Replacement Res.	-	-	-	-	-	-
SUBTOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL EXPENDITURES	\$ 869,047	\$ 933,592	\$ 64,546	\$ 7,290,443	\$ 7,548,489	\$ 258,046

**Greater Los Angeles County Vector Control District
Revenue Reported on a Cash Basis
Fiscal Year 2016 - 2017**

	2016												2017											
	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	TOTAL	BUDGET	VARIANCE									
COUNTY TREASURY -1010.0																								
Deposits/Revenues																								
111 Taxes Receivable- Current/Secured	147,812												147,812		147,812									
112 Taxes Receivable - Current Unsecured		34,564											34,564		34,564									
80A Prop Taxes - Current- Sec					7,698	618,206							625,904	1,520,000	(894,096)									
8006ABx1_26 Property Tax Revenue																								
80 B Prop Taxes-Current-Unsecured	(8,697)	11,406			7,615	(386)							9,938	(7,000)	16,938									
80C Prop Taxes - Prior-Secure		1,615			716								2,331	2,500	(169)									
80D Prop Taxes-Prior- Unsecured	3,281	2,533			5,019	2,491							13,324	18,000	(4,676)									
80F Supplemental Prop Taxes Current		125			1,377								1,502	3,650	(2,148)									
80G Supplemental Prop Taxes Prior																								
81C Other Taxes																								
84D Pen Int & Costs Del Taxes Secure	(2)	10,699	380		26,711	0							37,409	55,000	(17,591)									
86 Revenue - Use of Money & Prop		595		386	594	247							2,202	2,200	2									
88 Intergovtl Revenue - State				1,678									1,678	4,500	(2,822)									
91 Intergovtl Revenue - Other	347	209	23										580	1,500	(920)									
92 Charges For Services	-	68,734			84,173	4,082,745	1,234,261						5,469,913	10,288,041	(4,818,128)									
* Total Revenues	142,741	130,480	403	2,064	133,187	4,704,020	1,234,261	-	-	-	-	-	6,347,156	11,888,391	(5,541,235)									
^ Miscellaneous Income	14,573	158,380	14,508		35,000	153,748							376,209	112,367	263,842									
Grand Total Revenue	157,314	288,860	14,911	2,064	168,187	4,857,768	1,234,261	-	-	-	-	-	6,723,366	12,000,758	(5,277,392)									

	Calendar Year 2016				Calendar Year 2017			
	Interest received on LAIF account	Rebate earned on US Bank Visa	Interest received on LAIF account	Rebate earned on US Bank Visa				
Grants								
ELC Grant for Zikal/Aedes	158,380	3,307	1st quarter	1st quarter				
Keystone Community Project	30,000	3,337	2nd quarter	2nd quarter				
Regional Outreach & advertisi	150,000	3,748	3rd quarter	3rd quarter				
		0	4th quarter	4th quarter				
Total	338,380	10,392	Total rebate	Total rebate				
			Interest received on VC/JPA accounts	Interest received on VC/JPA accounts				
			1st quarter	1st quarter				
			2nd quarter	2nd quarter				
			3 rd quarter	3 rd quarter				
			4th quarter	4th quarter				
			Total interest	Total interest				
			12,406	-				
			6,167	-				
			(395)	-				
			(8,095)	-				
			10,083	-				

* The County report for the month of January has not been received at the time this report was being compiled

^ Miscellaneous income is composed of LAIF interest, proceeds from the sale of assets, contract proceeds, rebates, grants and any other income that is not listed above.

GREATER LOS ANGELES VECTOR CONTROL DISTRICT

Chart of Financial Activity: FY 2017

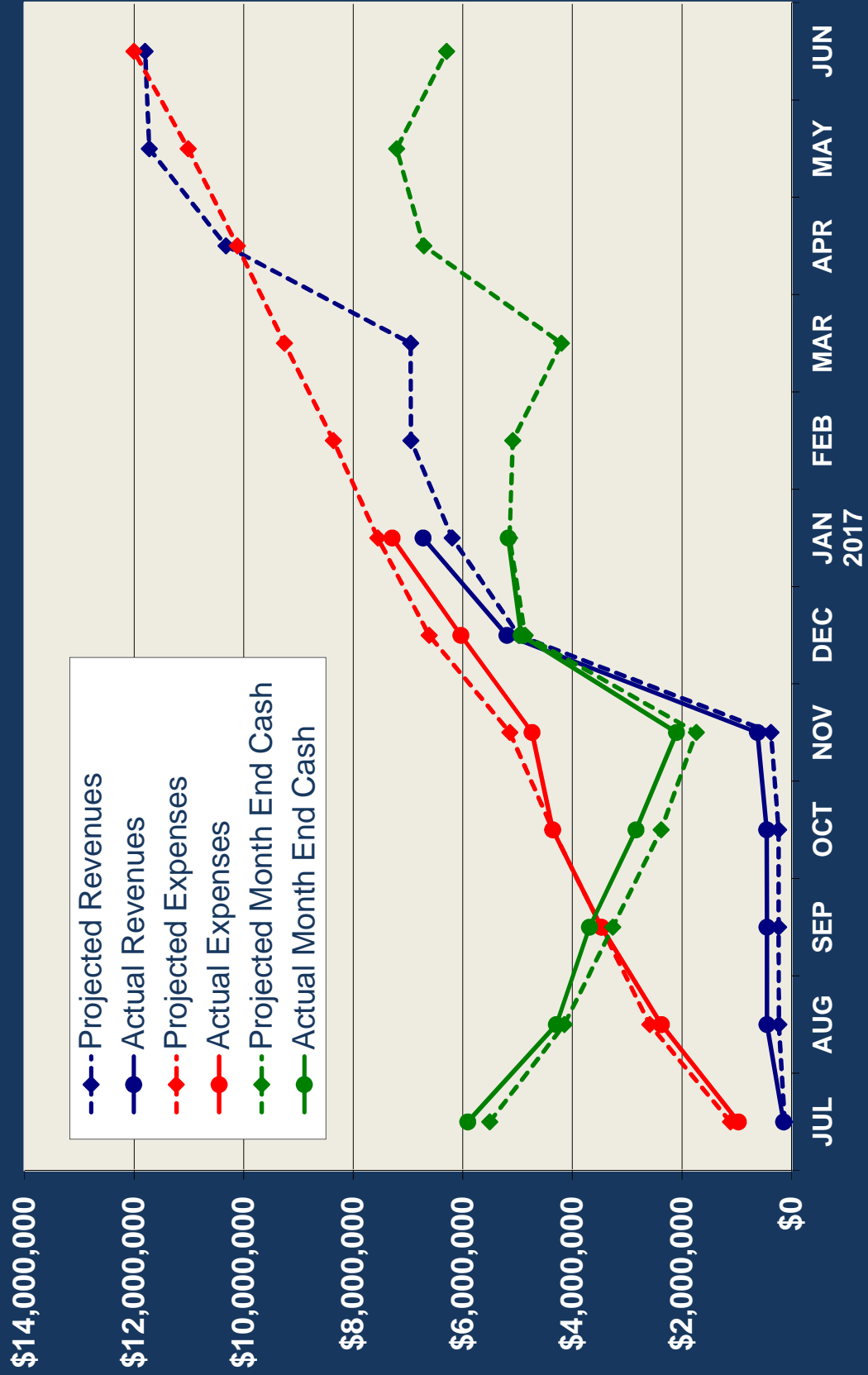
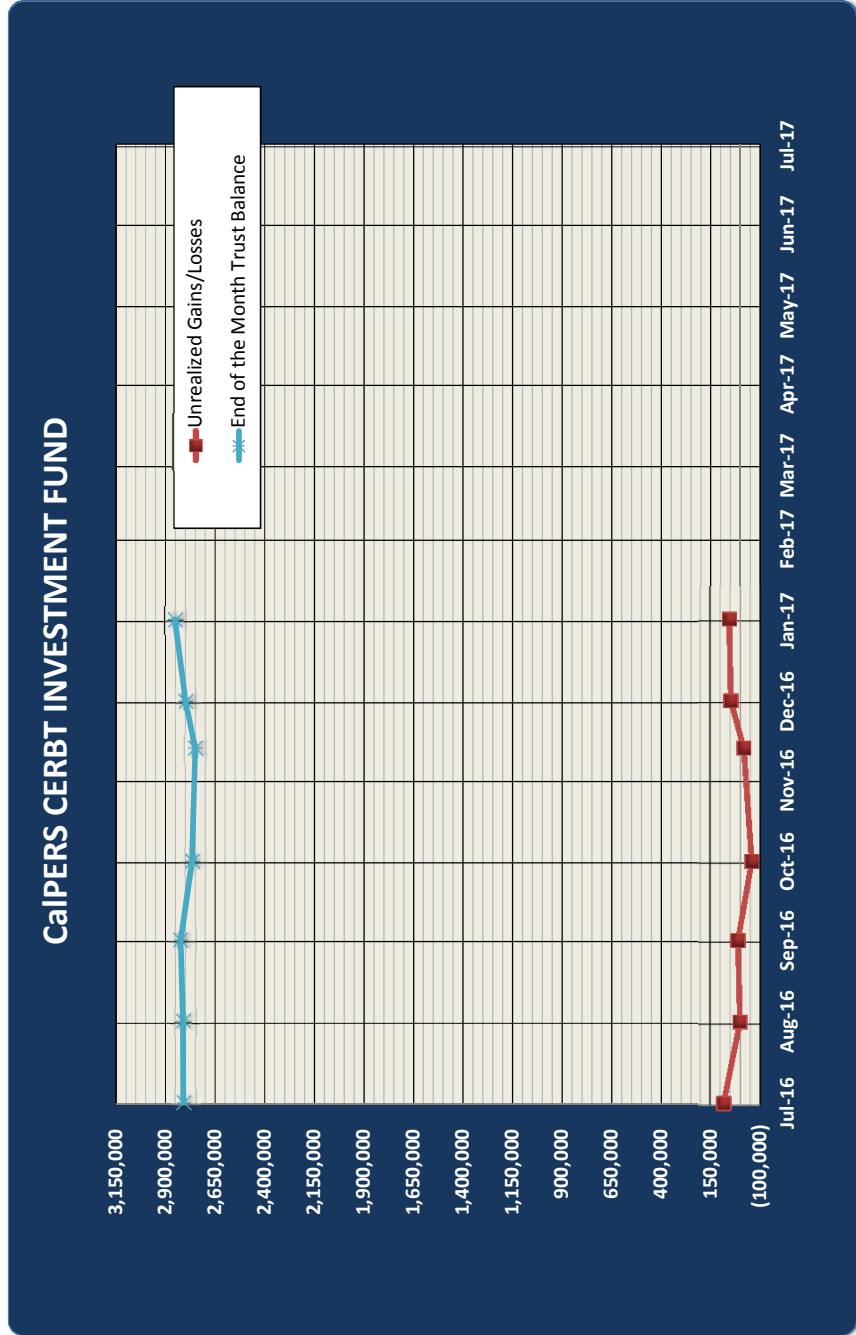


TABLE FOR CHART JULY 2016 - JUNE 2017

Month	Projected Revenues	Actual Revenues	Projected Expenses	Actual Expenses	Projected Month End Cash	Actual Month End Cash
JUL	125,000	145,541	1,115,694	971,437	5,509,306	5,909,046
AUG	230,000	446,175	2,585,163	2,372,670	4,144,837	4,289,046
SEP	233,000	449,915	3,472,186	3,472,186	3,260,814	3,689,046
OCT	236,000	450,485	4,357,641	4,357,640	2,378,360	2,839,046
NOV	376,000	619,642	5,139,189	4,735,710	1,736,811	2,097,296
DEC	4,976,000	5,192,665	6,615,097	6,036,573	4,860,903	4,933,635
JAN 2016	6,196,000	6,723,366	7,548,689	7,290,443	5,147,311	5,169,230
FEB	6,946,000	0	8,360,082	0	5,085,918	0
MAR	6,952,700	0	9,255,244	0	4,197,455	0
APR	10,322,700	0	10,112,858	0	6,709,841	0
MAY	11,722,700	0	11,015,040	0	7,207,659	0
JUN	11,797,700	0	12,001,758	0	6,295,942	0

SUMMARY of CalPERS CERBT INVESTMENT FUND
 November, Fiscal Year 2016-2017
 Carolyn Weeks, CPA, Director of Fiscal Operations

	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
CalPERS CERBT Plan for Pre-Funding OPEB												
Fund Balance - 6/30/16	\$2,726,957											
Deposits												
YTD Deposits		2,101	11,928	(56,398)	(17,035)	47,781	55,021					
Unrealized Gains/Losses												
YTD Unrealized Gains/Losses		86,332	98,260	41,863	24,827	72,609	127,630	127,630	127,630	127,630	127,630	127,630
Administrative Fees		199	204	196	201	201	181					
YTD Administrative Fees		403	599	801	992	1,192	1,373	1,373	1,373	1,373	1,373	1,373
Fund Balance	\$ 2,810,989	\$ 2,812,886	\$ 2,824,618	\$ 2,768,019	\$ 2,750,792	\$ 2,798,373	\$ 2,853,214	\$ 2,853,214	\$ 2,853,214	\$ 2,853,214	\$ 2,853,214	\$ 2,853,214





STAFF REPORT E

GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT HUMAN RESOURCES DEPARTMENT REPORT JANUARY 2017

Rakesha L. Thomas, Director of Human Resources
Shenell Benson-Williams, Human Resources Assistant

I. Employment & Recruiting

- a. VCS I Recruitment (Internal Only)
- b. VCS - Reassignment Recruitment (Internal Only)

II. Benefits Update

- a. ACA Reporting Upload (due 2/8/2017)

III. Department Training & Workshops

Date	Workshop	Topic	Location
1/10/2017	AALRR Workshops	Handbook Update	Cerritos
1/11/2017	LCW Workshop	Leaves & More Leaves	Norwalk
1/12/2017	VCJPA	AB 1825 Harassment Training	Ontario
1/17/2017	PIHRA	2017 Legal Update	Anaheim

IV. Worker's Compensation Update

- a. No injuries

V. ADP Implementation Upgrade

- a. ADP 3rd Data Cleanup Call – 1/18/2017